



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: October 21, 2025

SUBJECT: Monthly Reports for September 2025

The monthly reports submitted for September 2025 are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: September 2025

DEPARTMENT	TURNUED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

TOTAL DEPARTMENTS : 13

TURNUED IN: 13

MISSING: 0

SOCIAL MEDIA METRICS

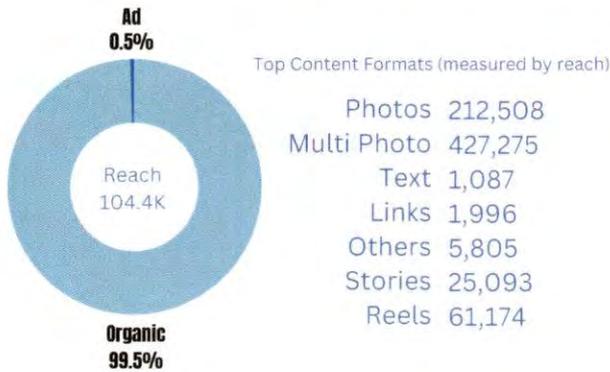


@SANLUISAZGOV
SEPTEMBER 2025

facebook

Audience - total followers 23,427

29.8% of views are coming from San Luis, AZ residents



Total Published Content Breakdown
42 Photos - 18 Stories - 1 Text - 11 Reels

Instagram

Audience - total followers 4,786

37.7% of views are coming from San Luis, AZ residents



Join us in welcoming The Best Taquito to o...
Mon Sep 8, 2:40pm
9.1K 131
3 15

Celebrating Firefighter...
Fri Sep 5, 10:10am
8.2K 129
7 17

Top Posts by views

Total Published Content Breakdown
49 Feed Post - 65 Stories

YouTube

Views 740

Watch Time 96.4 hours

New Subscribers 8----- 232total

Published Content Breakdown
5 Live Streams

LinkedIn

Impressions 4,038

Total Followers 911

Page visits 134



City of San Luis

911 followers
2w · 🌐

Happy Human Resources Professionals Day! 🎉

Today, we celebrate our HR team! Your hard work, from recruiting and ...more



Vanessa Iturbide and 26 others

1 comment

Highest Impressions - 871

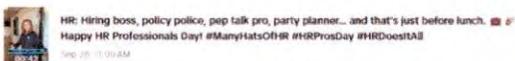
TikTok

Total Followers 338

Total Likes 881



Starting our second week of the Community Cleanup! Please remember: 🚫 Don't block sidewalks, driveways, or streets 🚫 Place your items neatly in front of your home 🚫 Pickup...



HR: Hiring boss, policy police, pep talk pro, party planner... and that's just before lunch. 🎉
Happy HR Professionals Day! #ManyHatsOfHR #HRProsDay #HRDoesItAll

Views 13K

Profiles Views 453

Likes 276

FOLLOW US AT @SANLUISAZGOV

@SANLUISAZPARKS

SEPTEMBER 2025



Audience - total followers 15,643
36.2% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Reach
41.5K

Organic
100%

Photos	71,095
Multi Photo	63,032
Text	91
Links	2,403
Others	3,202
Stories	69,966
Reels	21,074
Multi Media	3

Total Published Content Breakdown

40 Stories - 15 Photos - 1 Reels - 2 Texts



Audience - total followers 1,820
43.1% of views are coming from San Luis, AZ residents

14 Feed Post - 55 Stories



Safety first at our Senior Center! 🧑‍🦳 ...
Mon Sep 8, 10:34am
👁 5.7K 🍷 29
💬 0 📌 1



And just like that our summer season is ov...
Mon Sep 15, 9:07am
👁 5.5K 🍷 82
💬 0 📌 20



Reach
8.4K

Organic
100%

Top Posts by views

@SLPDAZ

SEPTEMBER 2025

Audience - total followers 27,812
25.7% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Reach
156.9K

Organic Reach
100%

Photos	370,397
Multi photo	204,943
Text	777
Links	17,754
Others	3,971
Reels	38,400
Stories	11,766

Total Published Content Breakdown

12 Photos - 5 Stories - 1 Links - 4 Texts - 2 Reels

Audience - total followers 1,911

24.5% of views are coming from San Luis, AZ residents

4 Feed Post - 6 Stories

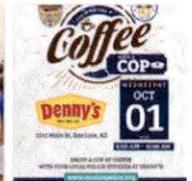


Reach
3.9K

Organic Reach
100%



Last week, our San Luis AZ Police Departmen...
Thu Sep 18, 5:05pm
👁 8K 🍷 90
💬 0 📌 1



The San Luis Police Department warmly...
Wed Sep 24, 5:25pm
👁 4.2K 🍷 12
💬 0 📌 5

Top Posts by views

@SLFDAZ

SEPTEMBER 2025

Audience - total followers 3,145
40.2% of views are coming from San Luis, AZ residents

Top Content Formats (measured by reach)



Reach
28K

Organic Reach
100%

Photos	14,131
Multi media	42,315
Multi photo	47,499
Links	1,545
Others	74
Reels	29,170

Total Published Content Breakdown

0 Stories - 13 Photos

Audience - total followers 993

33% of views are coming from San Luis, AZ residents

13 Feed Post - 6 Stories



Celebrating Firefighter...
Fri Sep 5, 10:10am
👁 8.2K 🍷 129
💬 7 📌 17



Last week, our San Luis AZ Police Departmen...
Thu Sep 18, 5:05pm
👁 8K 🍷 90
💬 0 📌 1



Reach
6.4K

Organic Reach
100%

Top Post by View

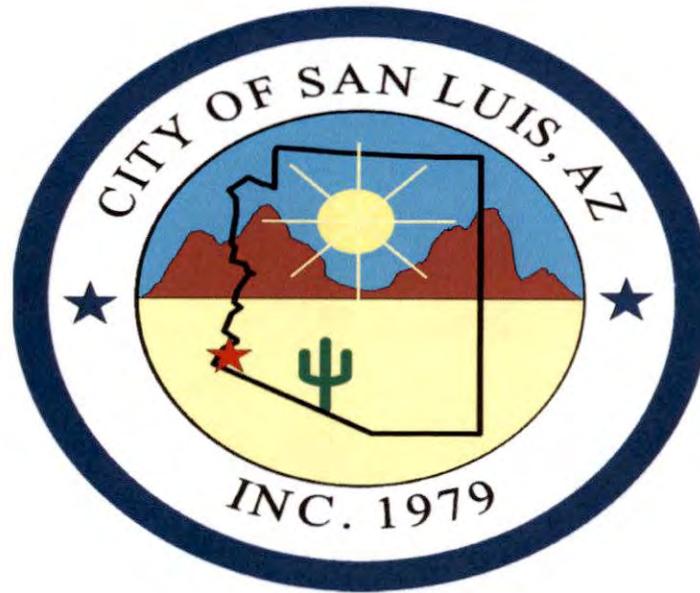
SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

SEPTEMBER 2025

<input type="checkbox"/>	Page title and screen class +	↓ Views
<input type="checkbox"/>	Total	259,121 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website	219,929 (84.88%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website	13,673 (5.28%)
<input type="checkbox"/>	3 Annual Cleanup Campaign / Limpieza Comunitaria Anual San Luis, AZ - Official Website	3,331 (1.29%)
<input type="checkbox"/>	4 Search • San Luis, AZ • CivicEngage	2,313 (0.89%)
<input type="checkbox"/>	5 928 Day San Luis, AZ - Official Website	1,468 (0.57%)
<input type="checkbox"/>	6 Agendas & Minutes San Luis, AZ - Official Website	916 (0.35%)
<input type="checkbox"/>	7 Utility Bill Payments San Luis, AZ - Official Website	672 (0.26%)
<input type="checkbox"/>	8 Apply San Luis, AZ - Official Website	654 (0.25%)
<input type="checkbox"/>	9 CAB San Luis, AZ - Sitio web oficial	518 (0.2%)
<input type="checkbox"/>	10 Parks & Recreation San Luis, AZ - Official Website	456 (0.18%)
<input type="checkbox"/>	11 Bid Postings • San Luis, AZ • CivicEngage	436 (0.17%)
<input type="checkbox"/>	12 Municipal Court San Luis, AZ - Official Website	389 (0.15%)
<input type="checkbox"/>	13 Staff Directory • San Luis, AZ • CivicEngage	388 (0.15%)
<input type="checkbox"/>	14 Alert Center • Road Restriction - Archibald St. and Urtuzuas	316 (0.12%)
<input type="checkbox"/>	15 Alert Center • San Luis, AZ • CivicEngage	303 (0.12%)
<input type="checkbox"/>	16 Custom404 • San Luis, AZ • CivicEngage	297 (0.11%)
<input type="checkbox"/>	17 News Flash • 2025 Community Cleanup Campaign Starts Soon!	274 (0.11%)
<input type="checkbox"/>	18 News Flash • San Luis, AZ • CivicEngage	268 (0.1%)
<input type="checkbox"/>	19 Information Technology San Luis, AZ - Official Website	255 (0.1%)
<input type="checkbox"/>	20 Community Connections San Luis, AZ - Official Website	244 (0.09%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
September 2025

Billing and Collections Monthly Report

Bills

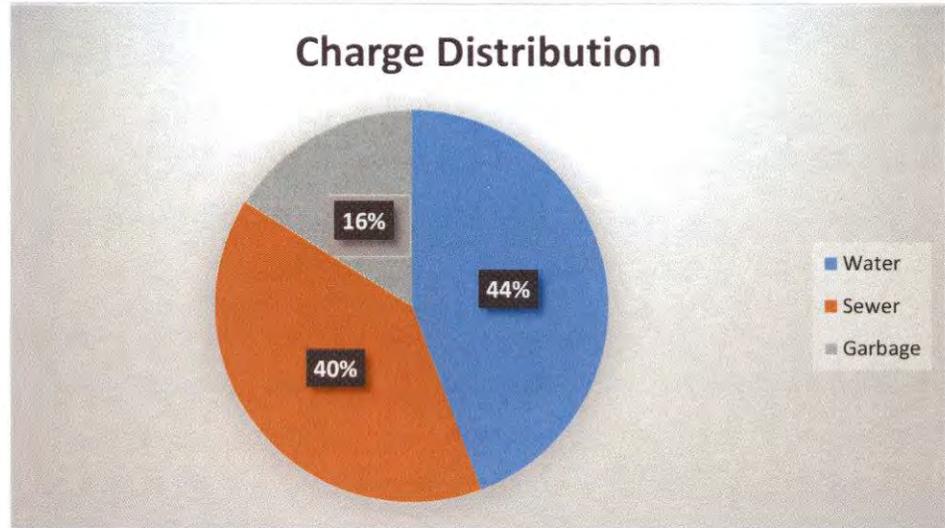
Date Bills Mailed 10/2/2025
 Number of Accounts Billed 9,351
 Current Charges \$ 1,412,097.27

Charge Distribution

Water \$ 625,432.28
 Sewer \$ 559,636.48
 Garbage \$ 227,028.51

Account Distribution

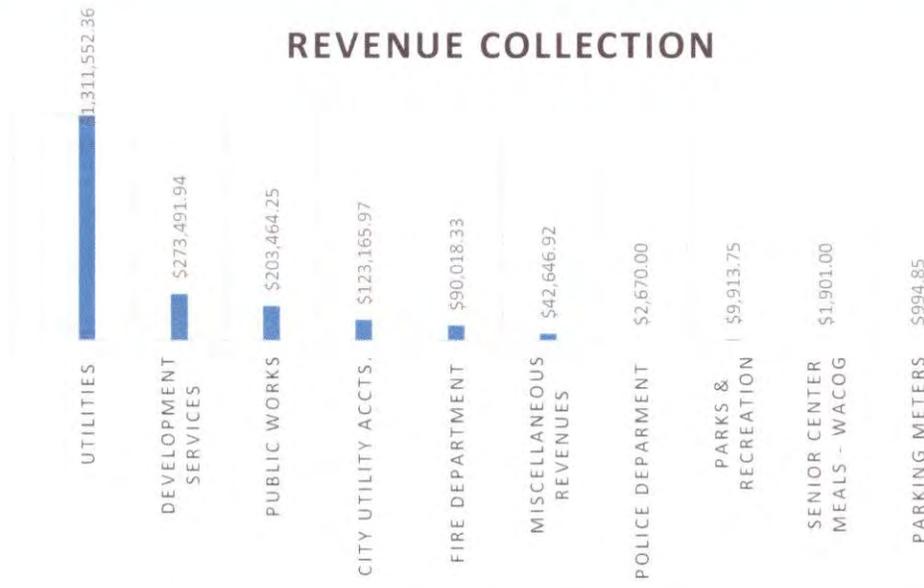
Residential 8850
 Commercial 298
 City 153
 School 30
 Government 20



Revenue Collected

Utilities	\$1,311,552.36
Development Services	\$273,491.94
Public Works	\$203,464.25
City Utility Accts.	\$123,165.97
Fire Department	\$90,018.33
Miscellaneous Revenues	\$42,646.92
Police Department	\$2,670.00
Parks & Recreation	\$9,913.75
Senior Center Meals - WACOG	\$1,901.00
Parking Meters	\$994.85
Total	\$2,059,819.37

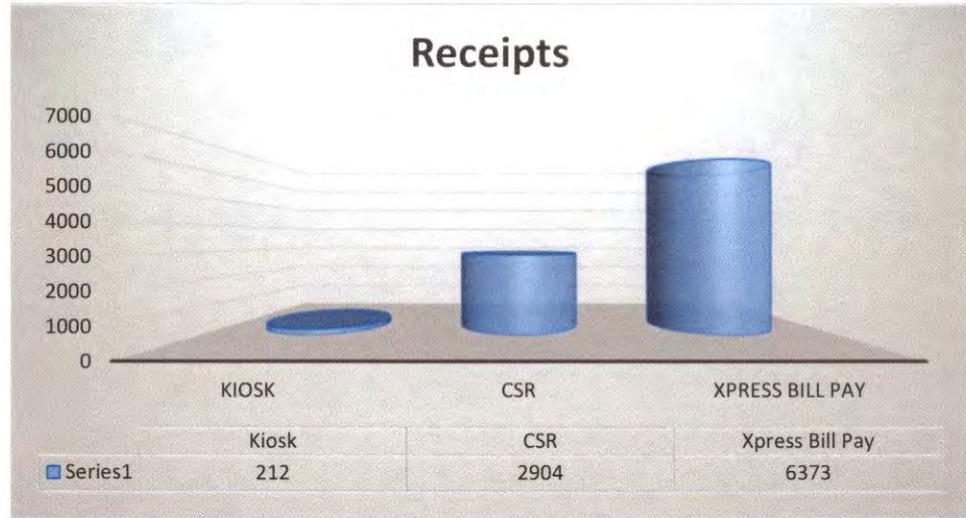
REVENUE COLLECTION



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1238
Checks	245
Debit/Credit	1421
Total	2904
XpressBillPay	
E-Check	2576
Credit/Debit	3797
Total	6373
Kiosk	
Cash	75
Credit/Debit	137
Total	212



Meter Reader Technicians

Move-In Accounts	55		Delinquent Notices	894
Garbage Related	131		Past Due Balance Reminders	326
Move-Out Accounts	33		Payment Arrangements	142
Water Related	262		Disconnections	61

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	690
Non-converted Accounts	171

Collections

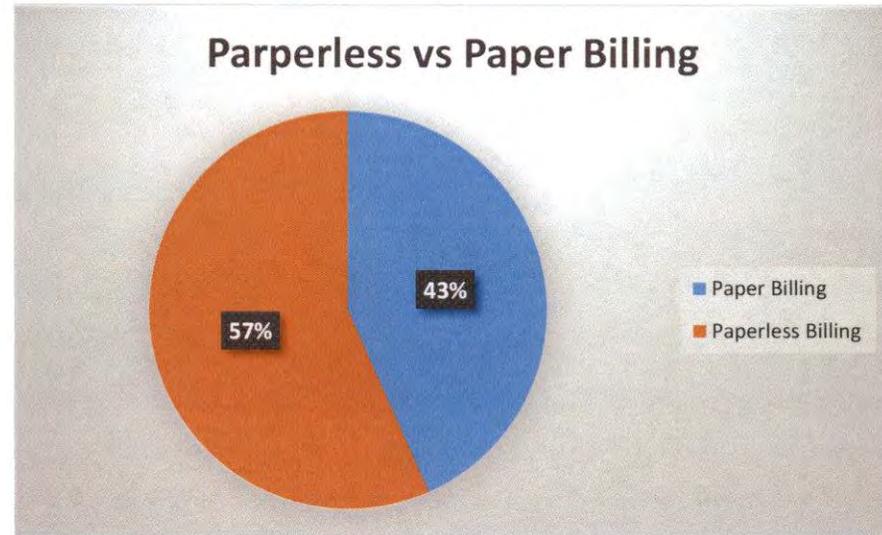
Accounts sent to collections		39	
Balance transferred to Collections	\$	449.30	
 Total Accounts on Collections		 354	
 Total Amount	 \$	 39,318.15	

Accounts paid		0	
Amount paid	\$	-	
 Total Accounts paid		 73	
 Amount Collected	 \$	 7,797.25	

Billing and Collections Monthly Report

Paperless Billing

Paper Billing	4056
Paperless Billing	5295
Accounts on Autopay	2247



BUSINESS LICENSE

Licenses Issued/Renewed	
Beauty / Barber	1
General Contractor	7
General Taxi	1
IOP	7
Mobile Cart	2
Peddler	8
Professional	2
Restaurant	1
Retail & Gen Bus	8
Special Event	1
Transportation	1
Yard Sale	26
Total	65



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

SEPTEMBER 2025

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1												1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial													0
Minor Variance Application -Residential													0
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1												1
-Major Amendment													0
Subdivision Application -Preliminary Plat		1											1
-Final Plat Application		1											1
Lot Split / Lot Tie	1												1
Text Amendments													0
Pre-Development Meetings	2	1	2										5
Continuation of Public Hearings													0
Total	5	3	3	0	11								
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00												\$ 1,300.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial			\$ 800.00										\$ 800.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat		\$ 3,272.00											\$ 3,272.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00												\$ 400.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ 9,544.00								

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29										62
Multi-Family New													0
Residential - remodel	6	7	5										18
Residential - renovation		1											1
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	0	82								
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00										\$ 16,920,592.72
Commercial - new	1	1	1										3
Commercial - remodel													0
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	0	3								
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00										\$ 2,598,457.00
City Exempt	2												2
Electrical Permit	1	1											2
Fence													0
Fire Sprinkler System		1	1										2
Grading	1												1
HVAC Permit	1												1
Permits Renewed/Change Sub-contractor													0
Building			1										1
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1											1
Solar Permit	5	14	10										29
Swimming Pools	2		1										3
Tower Antenna Inst.		1											1
Foundation Special			1										1
Subtotal - Other	13	18	14	0	45								
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59										\$ 1,141,012.40
Total Permits Issued	32	49	49	0	130								
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ -	\$20,660,062.12								

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7										
Multi-Family - new													
MH - Ground Set													
MH - Pit Set													
RV - Ground Set													
Commercial- Change of Occ.													
Commercial-New & Remodel	1	1											
MH Commercial - Ground Set													
MH commercial - Pit Set													
Total Certificates of Occupancy													
Certificates of Completion													
Residential	7	9	5										
Multi-Family													
MH - Ground Set													
MH - Pit Set													
RV - Ground Set													
Commercial	1												
MH Commercial - Ground Set													
MH commercial - Pit Set													
Total Certificates of Completion													
	32	22	12	0	0	0	0	0	0	0	0	0	0

*All new construction (residential/commercial/industrial) receives a **Certificate of Occupancy** when the building has cleared all inspections and is ready to be occupied.
Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a **Certificate of Completion** when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a **Certificate of Zoning Compliance**.*

Bldg Safety Fees

Permit Fees	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00										\$ 167,548.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30										\$ 34,161.50
Deposit for Res Plan Checks													\$ (100.00)
Remodels only													
MH Permit Fee - Pit Set													
MH Permit Fee - Ground Set	\$ 100.00	\$ 108.00											\$ 208.00
Electrical Permits													
Pumbing Permits	\$ 245.00												\$ 245.00
HVAC Permits	\$ 1,019.70	\$ 712.80											\$ 1,732.50
Fire Sprinkler Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,500.00										\$ 5,300.00
Solar Permits	\$ 50.00												\$ 50.00
Demolition Permits													
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10										\$ 209,295.00
Utility Fees													
Water Connection Fee(100-43010)	\$ 7,500.00	\$ 12,400.00	\$ 13,300.00										\$ 33,200.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00										\$ 29,700.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00										\$ 63,150.00
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00										\$ 38,644.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00										\$ 66,076.00
Public Safety Impact Fee(100-45030)													
Streets Impact Fee(100-45035)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98										\$ 53,665.69
Police Impact Fee (860-45010-019)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41										\$ 35,776.60
Administration Imp. Fee(100-45000)	\$ 5,362.60	\$ 9,726.58	\$ 9,378.63										\$ 14,467.81
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,109.44										\$ 391,343.13
Miscellaneous Fees													
Replace Building Card	\$ 80.00												\$ 80.00
Change subcontractor	\$ 50.00												\$ 50.00
Re-inspections	\$ 100.00												\$ 100.00
Special Inspections													
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00											\$ 400.00
Building without permit	\$ 176.00	\$ 4,608.00											\$ 4,784.00
Plan Certification	\$ 1,415.70												\$ 1,415.70
Other miscellaneous	\$ 290.40												\$ 290.40
Fee for use of outside consultants													
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40										\$ 7,170.10
TOTAL	\$ 149,172.60	\$ 251,149.69	\$ 270,435.94										\$ 670,958.23

**Deposits for Res Plan Checks are included in the Plan Check Fee

**New impact fees effective 09/22/2025
Admin Impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17										
Investigations	1	6	5										
First Notice	16	27	12										
Second/Final notices	9	7	9										
Cases Closed due to compliance	13	26	22										
Citations Given	0	0	0										
Court Appearances	2	0	0										
Stop Work Orders	3	4	1										
Abatement Notice	0	0	0										

GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26	32	28									
ADDRESS VERIFICATION LETTERS	1	2	1									
GIS PROJECTS:	Started Code Enforment Map layout and Public Violations Form											



ECONOMIC DEVELOPMENT CITY OF SAN LUIS, ARIZONA

SEPTEMBER 2025 REPORT

1. NEW BUSINESSES

- Department celebrated the Grand Opening of the Grand Opening of Pacific Style LLC at the San Luis Business Incubator.



- Department celebrated the grand opening of The Best Taquito's new location in San Luis.



- Department assisted with locating SAAVI Energia at San Luis Industrial Park I to store and transport wind turbines.

2. BUSINESS DEVELOPMENT

- Department, in partnership with Communications, promoted the first 928 Day

Campaign to promote local business in San Luis.



- Director attended ICSC Western in Palm Spring, California.
- Economic Development Staff visited Yuma County Chamber of Commerce Members in San Luis to discuss memberships and areas of assistance.

3. GRANTS

- City of San Luis was awarded \$1.2 M for the US HWY 95 Water and Sewer Line project.
- Special Income Survey for Merrill Avenue Improvements Phase II.
 - Department needs to conduct 55 surveys and a response rate of 42 (75%) to qualify for CDBG - Regional Account Funds
- Department is working on the following applications:
 - AZ Smart Fund
 - T Mobile Hometown Grants

4. OTHER ACTIVITIES

- Director represented the City of San Luis at the Port of Entry Industry Meeting.
- Director attended the Quarterly 4FrontED
- Director attended the Annual Legislative Town Hall at Arizona Western College.



CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

September 2025



City Projects

Engineering Department

- County 22nd Street and 4th Ave Intersection Improvements
 - DPE Construction work on west side of 4th Ave with asphalt removal and subbase preparation.
 - COSL completed concrete works on west side of 4th Ave.
- County 22nd Street and Sidewinder Road Traffic Signal
 - APS pending to provide power for connection.
- Miscellaneous Projects:
 - Capital Improvement Program (CIP). Contract being executed to Consultant Engineering, Inc.
 - 10th Ave – Cesar Chavez Blvd to County 22nd St design project. Contract executed to DRA, commencing design.
 - 6th Ave – Union St to County 22nd St. Scope of work and fee proposal under review.
 - Union St and 4th Ave Intersection project. Scope of work and fee proposal under review.
 - Avenue F – San Luis Ln to Cesar Chavez Blvd. Contract executed to NEI, commencing design.
 - Well Site 6 (Formerly WS7) – Booster Station project. Contract executed for design concept report.

Subdivisions

- Los Mezquites Phase 4 and 5
 - Finishing with sidewalks and pavements throughout the subdivision.
 - CMU Perimeter wall construction on north side of subdivision.
- Bienestar 12 Phase 2
 - Working on roadways, water and sewer throughout the subdivision.

Engineering - Public Works Department

- Well Site #1 Demolition
 - COSL is working on quotes for pre-demolition inspections.

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during September:

- **EP-2026-09:** 476 N. Cesar Chavez St., Lone Rock Construction, Monuments sign.
- **EP-2026-10:** 1030 E. Kennedy Ln., Charter Communications (Unitechz), Conduit Bore.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

Pictures – City Projects

- County 22nd street & 4th Ave Intersection Improvements



DPE starts working on west side of 4th Ave. COSL completed concrete works.

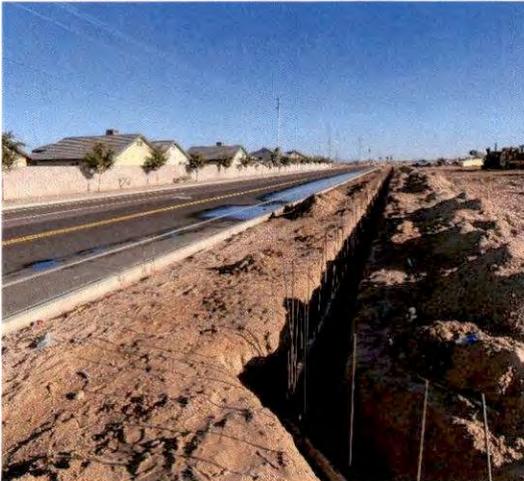
Subdivisions.

- Bienestar 12 Phase 2

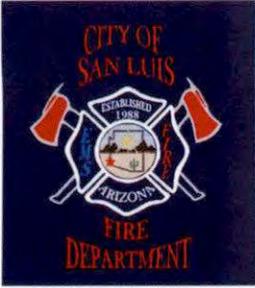


Ongoing construction of walls, water and sewer installation throughout subdivision.

- Los Mezquites Phase 4 and 5



Ongoing construction of walls, sidewalks and pavement throughout the subdivision.



SAN LUIS FIRE DEPARTMENT

Monthly Report



SEPTEMBER 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

SEPTEMBER 2025

TOTAL FIRE INCIDENTS	9/2024	9/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	4	13
Other Fires	0	4
Total Fire Incidents	4	17

False Alarms	4	13
Fire Drills	0	0
Hazmat Incidents	4-	0

EMS ENCOUNTERS	9/2024	9/2025
Refusals	17	22
Transport by SLFD	302	329
Transport by other	10	13
No patient contact	7	10
Total Transports	312	342
Total EMS Encounters	329	364

Public Assistance	39	38
Community Paramedicine	14	14

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	9/2024	9/2025
County	0	0
Somerton	9	0
Mexico	0	0
Transports:		
SLM1	1	21
SLM2	1	5
SLM3	16	25
SLM4	81	81
SLM5	102	27
SLM6	27	54
SLM7	101	116
Somerton	9	11
HELO	1	2
Rural Metro	0	0
Yuma	0	0
TOTAL	339	342

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department takes great pride in serving our residents. In addition to emergency medical and fire services, SLFD offers First Aid and CPR classes, blood pressure screenings, and residential and commercial inspections. We also educate the public on fire prevention, smoke alarm maintenance, and overall fire safety. Additionally, we engage with the community through station tours and participation in local events.

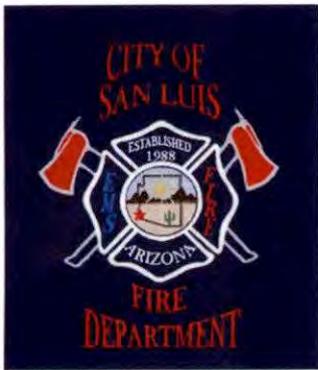
SEPTEMBER 2025

- Residential Inspections: **34**
Station 1- 26 Station 2: 16
- Community Paramedicine: **14**
- EMT Ride-Along Program: 0
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0

FIRE INSPECTOR

SEPTEMBER 2025

- Commercial Inspections: **10**
- Meetings: **21**
- Fire System Test: **0**



San Luis Fire Department Monthly Training Reports

September 2025

Station No. 1 A-Crew Captain E. Ramirez

Date	Subject	Time	Instructor	Total Hours
09/03/2025	Fire Ground Scenarios	0900-1200, 1300-1500	E. Ramirez	5.0
09/05/2025	Fire Ground Scenarios	1300-1700	E. Ramirez	4.0
09/07/2025	Fire Engineer Training	0900-1200	E. Ramirez	3.0
09/12/2025	Fire Ground Scenarios	0900-1200, 1300-1600	E. Ramirez	5.0
09/14/2025	Fire Engineer Training	0900-1200	E. Ramirez	3.0
09/16/2	Fire Hydrant Connection and Scenarios	0900-1600, 1300-1600	E. Ramirez	5.0
09/21/2025	Fire Hose Loads	0900-1600	E. Ramirez	3.0
09/23/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0
09/25/2025	Fire Ground Scenario	0900-1200	E. Ramirez	3.0
09/30/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0

This is a monthly report tracker, after each training session, which must be input in Target Solutions.

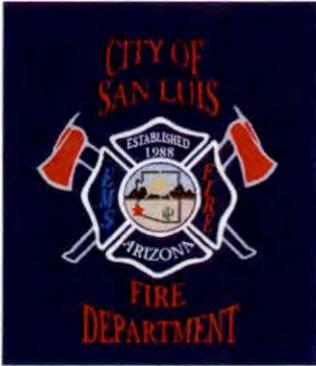
ISO Training Requirements

- **Company Training:** 192 hours per year is required in accordance with the general criteria of NFPA 1001 Standard for Fire Fighter Professional Qualifications
- **Hazardous Materials Training:** 6 hours per year is required. Training should be at a minimum awareness level in accordance with the general criteria of NFPA 472 Standard for Competence of Responders to Hazardous Materials / Weapons of Mass Destruction Incident.
- **Driver Training:** 12 hours per year is required in accordance with the general criteria of NFPA 1002 Standard for Fire Apparatus Driver/Operator Professional Qualifications, and NFPA 1451 Standard for a Fire Service Vehicle Operations Training Program.
- **New Driver Training:** One-time completion requirement of 60 hours.
- **Officer Training:** The Officer Certification Requirement remains steady at 12 hours per year.
- **Recruit Training:** Personnel who automatically get credit if their department requires state certification as an employment pre-requisite, are required to complete 240 hours.
- **Facility Training:** This category, formerly "Training Drills," refers to training done at a training facility. A training facility is defined as a 3-story tower on 2 acres of property with some sort of burn room, smoke room, or burn prop. Personnel are required to complete 18 hours per year.
- **Pre-Planning Review:** ISO requires one review per year.

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San Luis Fire Department Monthly Training Reports

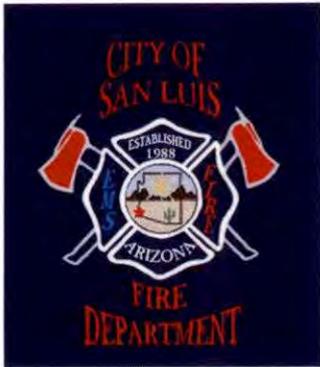
September 2025

Station No. 1		B-Crew		Captain J. Phillips	
Date	Subject	Time	Instructor	Total Hours	
09/01/2025	Engine Pump Operations.	0900-1100	J. Phillips	2.0	
09/06/2025	Fire Tool Maintenance	0900-1100	J. Phillips	2.0	
09/08/2025	Aerial Apparatus Operations	1000-1200	J. Phillips	2.0	
09/10/2025	Fire Apparatus Operation & Maintenance	0900-1100	J. Phillips	2.0	
09/15/2025	Ladder Inspection & Maintenance	0900-1100	J. Phillips	2.0	
09/17/2025	Deck Gun/Monitor Operations	1000-1200	J. Phillips	2.0	
09/19/2025	Hydrant/Water Supply Operation	1000-1200	J. Phillips	2.0	
09/24/2025	LDH Deployment & Loading	0900-1100	J. Phillips	2.0	
09/26/2025	Hydrant and Fire Attack Evolution	0900-1100	J. Phillips	2.0	
09/28/2025	SCBA Breathing Techniques Classroom	0900-1100	J. Phillips	2.0	

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San Luis Fire Department Monthly Training Reports

September 2025

Station No. 2 B-Crew Captain R. Solis

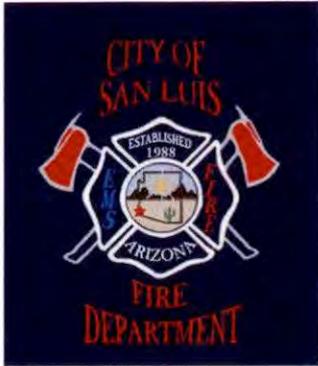
Date	Subject	Time	Instructor	Total Hours
09/01/2025	Fire Attack Online Videos	0900-1100	M. Flores R. Solis	2.0
09/06/2025	SLL2 tools Online Videos Structure Collapse	0900-1100	L. Carlos	2.0
09/08/2025	Fire Review Video Charleston Fire	0900-1100	L. Carlos	2.0
09/10/2025	Extrication Equipment	0930-1100	M. Odell/ L. Carlos	2.0
09/15/2025	All Hose Loads SLL2	0930-1130	M. Odell L. Carlos	2.0
09/17/2025	Haz-Mat CAMEO- Marplot- Review	0900-1100	R. Solis L. Carlos	2.0
09/19/2025	Scene Size Up	0900-1100	L. Carlos	2.0

09/24/2025	SLL2 LDH, Hydrant tagging New Hire Book	0900-1100	E. Flores/ R. Solis	2.0
09/26/2025	SLL2 Crossways SCBA New Hire Book	0900-1100	E. Flores/ R. Solis	2.0
09/28/2025	No Training			

This is a monthly report tracker, after each training hours must be input tin Target Solutions.

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San Luis Fire Department Monthly Training Reports

September 2025

Station No. 1		C-Crew		Captain C. Mora	
Date	Subject	Time	Instructor	Total Hours	
09/02/2025	Truck Company Operations Classroom. Introduction to Truck Company Roles. Difference between engine and truck company operations.	0900-1200	C. Mora	3.0	
09/04/2025	Truck Company Operations Classroom. Review of power equipment operation (saws, fans, lighting, etc.)	0900-1200	C. Mora	3.0	
09/09/2025	Truck Company Operations Ventilation Horizontal vs. Vertical Ventilation. Coordinated ventilation with fire attack.	0900-1200	C. Mora	3.0	
09/11/2025	Truck Company Operations Forcible Entry Classroom Tools and techniques.	0900-1100	C. Mora	2.0	
09/18/2025	Truck Company Operations Classroom. Ground Ladder selection and placement.	1300-1600	C. Mora	3.0	

09/20/2025	No Training			
09/22/2025	Truck Company Operations Classroom Use of thermal imaging cameras (TICs)	1300-1600	C. Mora	3.0
09/27/2025	No Training			
09/29/2025	Truck Company Operations Classroom. Search and Rescue Primary vs. Secondary search		C. Mora	3.0

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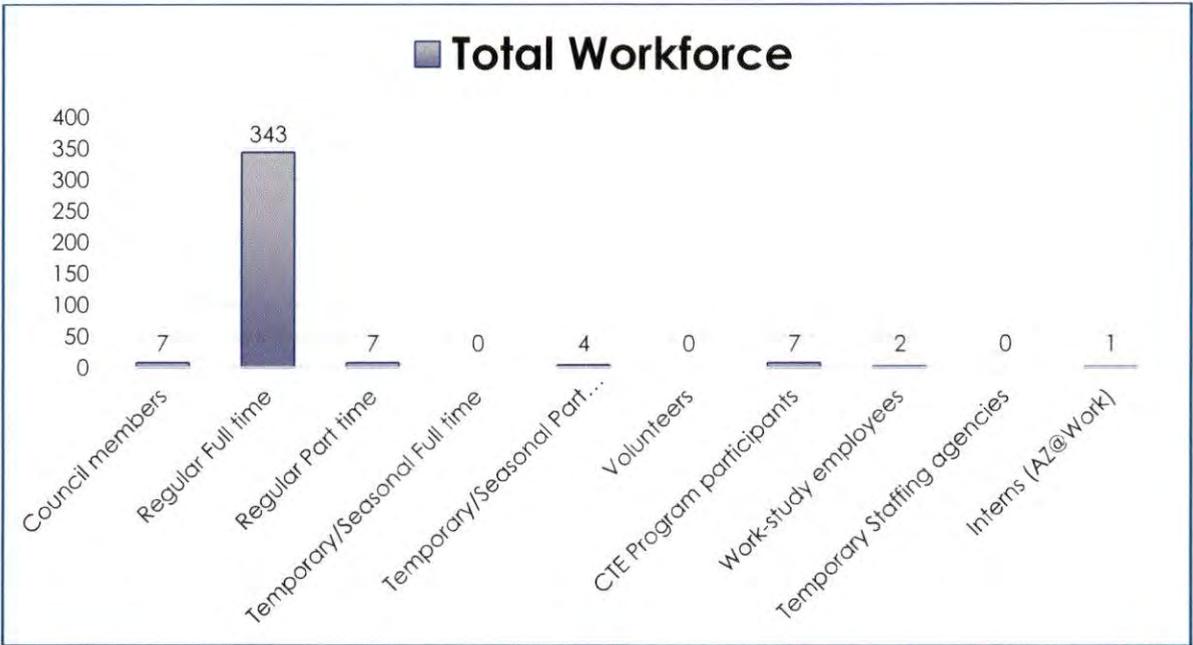
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

September 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	343
Regular Part-time employees	7
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	4
Volunteers	0
CTE Program participants	7
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work)	1
TOTAL	371



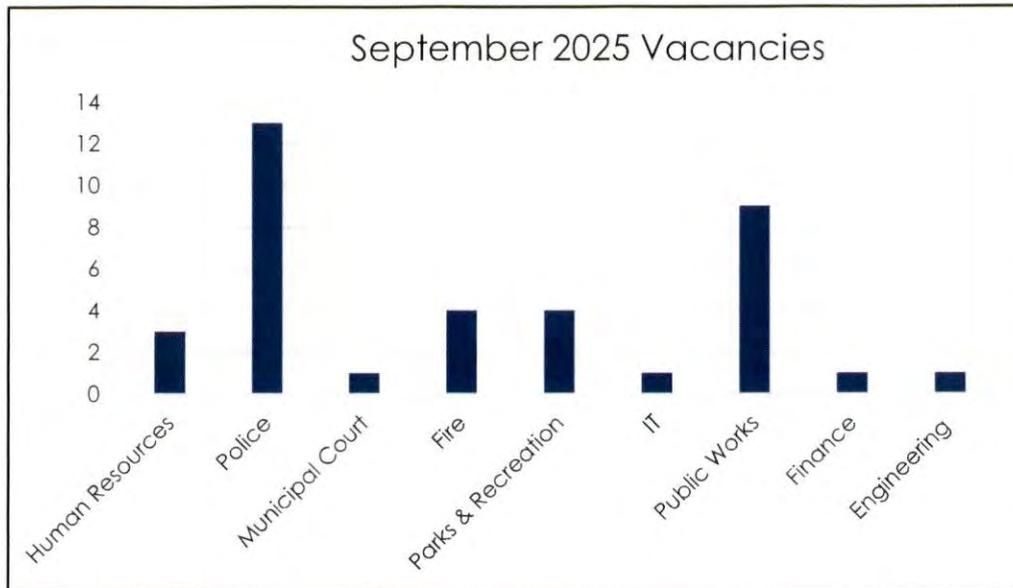
WORKFORCE TURNOVER			
New Hires (September)		Terminations (September)	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	4	Resignations (FT- Regular)	4
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	1	Dismissals (FT- Regular)	1
Elected Officials	0	End of Appt. (Elected official)	0
Internships	7	End of season (PT)	9
Temp. staffing agency	7	Temp. staffing agency	0
Turnover Rate for September 2025: 1.46			
Turnover Rate for September 2024: 0.30			
Total Turnover Monthly Difference: -1.16			

TALENT ACQUISITION							
RECRUITMENT ACTIVITY MONTH OF SEPTEMBER							
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehire	Promotions/ Conversions	Requisitions Filled
12	0	77	9	35	12	0	6

Physical Agility Test Police	Written Exam Police	Dispatch Typing Test	Physical Agility Test Fire	Written Exam Fire
Passed – 12	Passed – 10	Passed – NA	Passed – NA	Passed - NA
Fail - 2	Fail - 2	Failed – NA	Fail - NA	Fail – NA

Vacancies by Department

Department	Job Title	# of vacancies
Fire	Fire Captain	4
Human Resources	Human Resource Coordinator	1
	Human Resource Analyst	1
	Human Resources Manager	1
Finance	Admin Coordinator	1
Engineering	Project Coordinator	1
IT	IT Specialist	1
Municipal Court	Court Clerk II/Bailiff	1
Parks & Recreation	Assistant Director	1
	Office Assistant (Recreation)	1
	Recreation Assistant	1
	Driver PT	1
Police	Police Communication Officer	4
	Police Officer	8
	Transit Enforcement Officer	1
Public Works	Heavy Equipment Operator (Water/Wastewater)	1
	Code Compliance Specialist	1
	Water System Operator	3
	Wastewater Supervisor	1
	Waste Water System Operator	2
	Maintenance Specialist (Highway Users)	1
Total		37



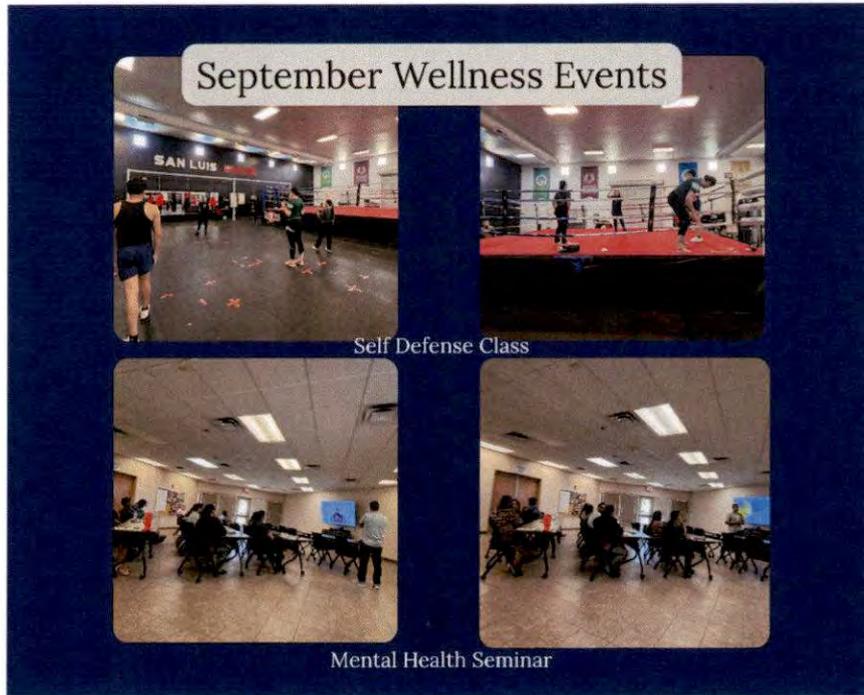
BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from September - 2025	TERMINATIONS Effective September - 2025	TOTAL ACTIVE EEs
Health Insurance	4	5	347
VSP – Vision	4	5	344
Dental	4	5	347
FMLA Leave			8
Short-term Disability claims			0
ASRS Refund Applications			1
ASRS Retirement Applications			0

- **Benefit Orientation** – Two (2) conducted
- **Claims Advocacy:** Seven (7) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

- **Gym Membership**
 - 80 active memberships / 5 EEs on the waiting list
- **September Wellness Events**
 - **Self Defense Class** – 4 Participants
 - **Mental Health Seminar** – 12 participants



SPECIAL PROGRAMS

RECOGNITION / ENGAGEMENT

- **ERAP Second Quarter Winner Luncheon for Public Works Facilities and Wastewater Divisions**
 - PW Facilities - Safety Award
 - PW Wastewater – Achievement Award
 - To show recognition, Human Resources provided the teams with a meal to enjoy as a token of appreciation for their dedication and hard work.
- **ERAP Awards for First and Second Quarter winners were presented during a council meeting on 9/24/25**
- **IT Professionals' Day 9/16/25**
 - Human Resources coordinated a breakfast for the team and provided them with a special gift to show appreciation.
- **HR Professionals' Day 9/26/25**
 - Human Resources celebrated with a luncheon, an appreciation gift, and certificates for the team.

ERAP LUNCHEON - PW FACILITIES



ERAP LUNCHEON - PW WASTEWATER DIVISION



IT AND HR PROFESSIONALS' DAY



TRAINING AND DEVELOPMENT



Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Coordinator	4 (SLFD, SLPD, PW Fleet)	9/09/25 9/23/25	3
New Hire Orientation (HireQuest)	Pamela Tapia, HR Coordinator	8 (PW)	9/22/25 9/29/25	4
CTE Fire Co-Op Orientation	Pamela Tapia, HR Coordinator	7 (SLFD)	9/29/25	1.75
Benefits	Priscila Campa, HR Coordinator	4 (SLFD, SLPD, PW Fleet)	9/09/25 9/23/25	2

PIP – Knowledge City	Pamela Tapia, HR Coordinator	1 (Parks & Rec- Senior Center)	9/11/25 9/15/25	4
Management Training	Pamela Tapia, HR Coordinator and other facilitators	13 (Fire, Engineering, PW, Parks & Rec, Development)	9/3/25	26
TOTAL TRAINING HOURS:				40.75

- **COSL Orientation**



- **Management Training Program**

The comprehensive thirteen-week course concluded, and HR organized a ceremony to recognize the employees' efforts and achievements, followed by a celebratory lunch.



Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A

Scholarships		
Department	Quantity	PDP Type
N/A	0	N/A

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

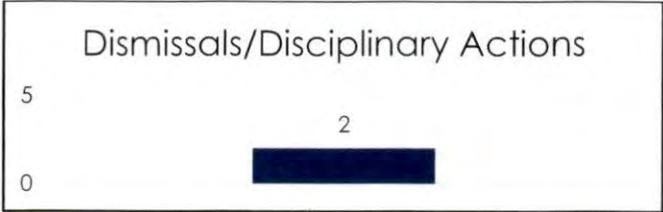
- **Purchase Requisitions:** 9 processed
- **Unemployment Hearing:** 1
- **Conflict of Interest:** 5
- **Ongoing internal HR audits**
- **Ongoing maintenance of Public Safety Incentives**
 - Two Field Training Officer Incentives
 - One End of Temporary Assignment Incentives

PERFORMANCE MANAGEMENT

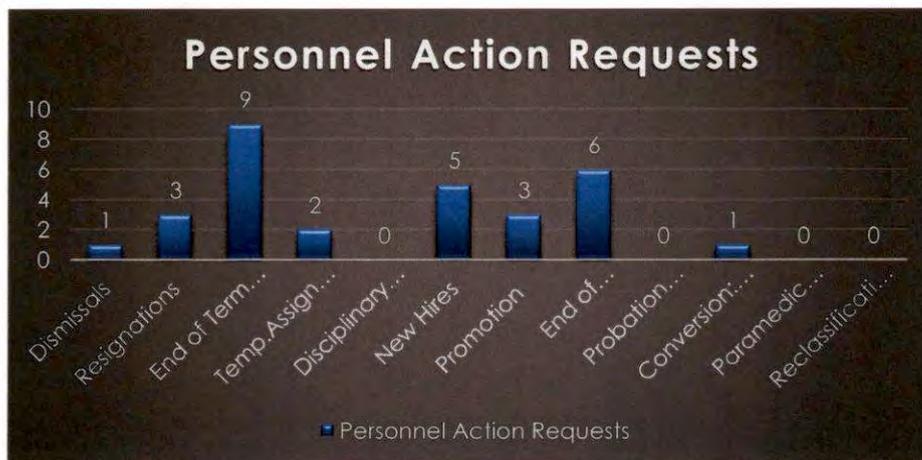
Type of Evaluation	Placed	Received	Due	Total
Annual	0	12	6	18
Probationary	7	10	6	23
Original	4		5	
Promotional	3		1	
Demotion				
Mid-Term		4		
End of Probation		6		
Extension				
Disciplinary				
Total	7	22	12	41

EMPLOYEE RELATIONS

- **Exit interviews:** 3
- **Disciplinary Actions Administered:**
 - 1 Admin Leave
 - 1 Dismissal



Personnel Action Requests (PAR)	Quantity
Dismissals	1
Resignations	3
End of Term (Assignment)	9
Temporary Assignment FTO	2
Disciplinary Actions	0
New Hires	5
Promotion	3
Demotion	0
End of Probation	6
Probation Extension	0
Conversion: Fire Dept.	1
Paramedic Certification	0
Reclassifications	0
TOTAL:	30



MAJOR ACCOMPLISHMENTS

- Successful deployment of the Fire Co-Op Program, resulting in improved onboarding outcome and program adoption.
- Successful Completion of the second Management Training Program.

Information Technology

Monthly Report: September 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. While ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

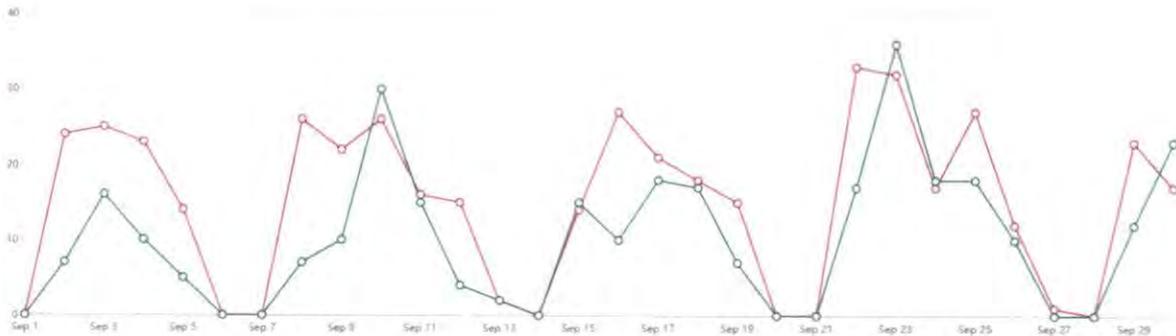
Project Status

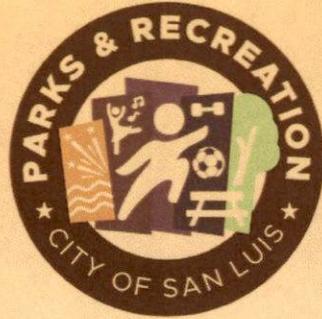
- **Completed replacement of Windows 10 end-of-life hardware to ensure continued support, security, and performance across all systems.**
- **Obsolete networking equipment is also being upgraded to improve reliability, speed, and compatibility with current infrastructure standards. As part of the ongoing project, ALLO Fiber has completed the installation of fiber at City Hall and the Municipal Court.**

IT Service Management Statistics

Requests Created Total: 297 | Request Resolved: 205

450 Created
307 Resolved

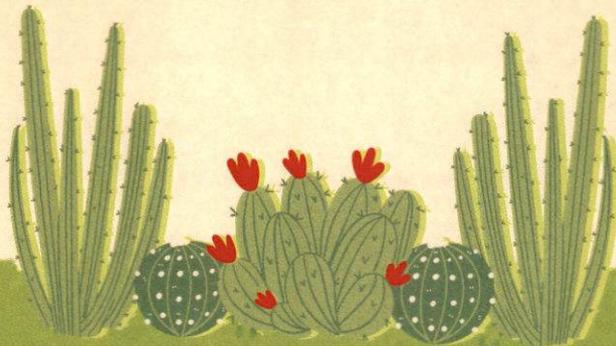




Monthly Report

September 2025

Director: Angelica Roldan



Parks Grounds

Parks Maintenance & Repairs



Joe Orduño (965 N. Park Ave.) Mowing F1 field.



Joe Orduño Park (965 N. Park Ave.) Mowing green area.



Joe Orduño Park (965 N. Park Ave.) Tree trimming and lifting canopy.



Indurstrial Park (Urtuzuastegui St.) Tree trimming and lifting canopy



Mezquites 3 Subdivision: Trimming of bushes on right of way



Bienestar Estates No.2 (700 6th Dr.) Moved sprinklers away from wall.



Bienestar Estates 8B (1735 San Pedro St.) Repaired irrigation valve



City Hall (1090 Union St.) Repaired one (1) irrigation valve.



Joe Orduño (965 N. Park Ave.) Paint marking F2 & F3 fields





Joe Orduño (965 N. Park Ave.) Raised valve boxes in F2 field.



Bienestar Estates (1037 Kennedy Ln.) Levelled sand in the playground area



Bienestar Estates No.4 (987 Sinoff Ave.) Levelled sand in the playground area



Bienestar Estates (1037 Kennedy Ln.) Filled and leveled hole in goal area



Bienestar Estates (980 B St.) Painted/removed graffiti on playground



Las Quintas Ph.2 (1569 Nydia Ave.) Wall foundation showing filled with sand



Bienestar Estates No.6 (475 N. Madrigal Dr.) Reconstructed overfilled drain



Las Quintas Ph.2 (1569 Nydia Ave.) Installed a solar irrigation timer.



Joe Orduño Park (965 N. Park Ave.) Construct concrete slab underneath door



(973 N. Park Ave.) Construct missing sidewalk



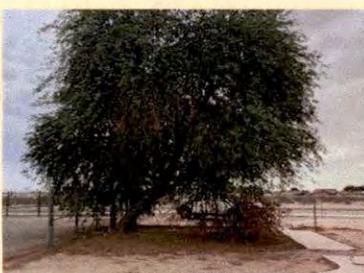
(965 N. Park Ave.) Repaired block



Food Bank; Helped Senior Center at the Food Bank distribution



Pepp Park (467 Cesar Chavez Blvd.) Removed broken slide and installed rail



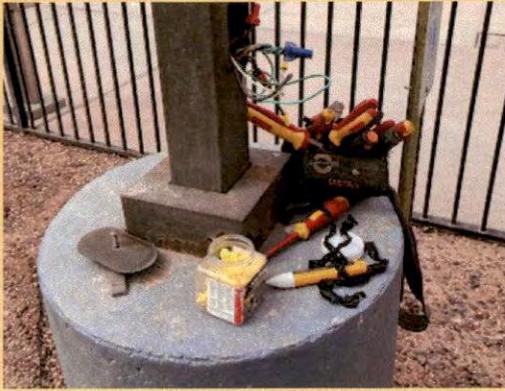
(965 N. Park Ave.) Tree was removed to fix fence connecting to school.



(467 Cesar Chavez Blvd.) Reinstalled paper holder and handicap bar in the restrooms that were vandalized.



Projects & Collaborations



(1015 N. Main St.) Disconnect wiring from light for a festival event, then connect back wires.



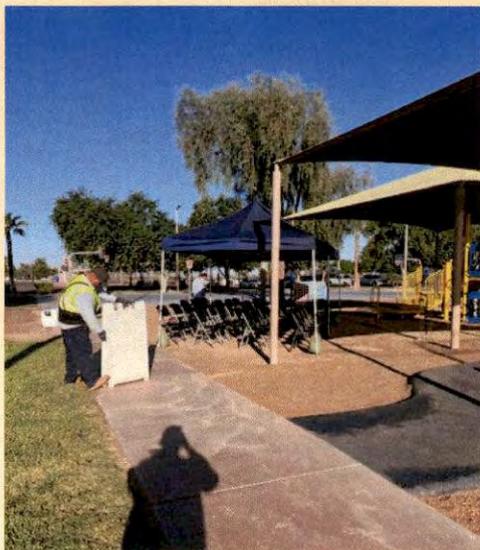
Public Works Yard (1311 N. 4th Ave.) Cleaned and organized Parks area



Joe Orduño Park (965 N. Park Ave.) Cleaned and painted playground area



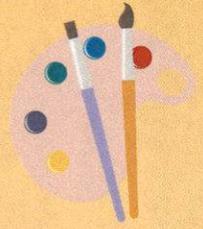
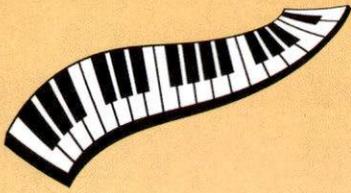
Parks & Rec. Office (744 Cesar Chavez Blvd.) Moved and removed items and objects for painting of the building, then put everything back.



Joe Orduño Park (965 N. Park Ave.) Installed set up for ribbon cutting of the add on ADA compliance play area.

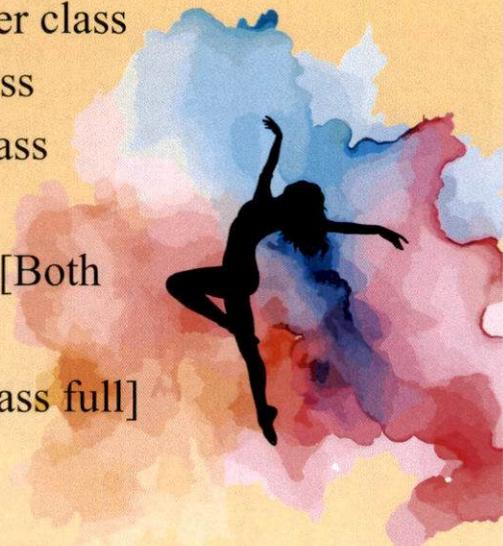


Cultural Center



Fall Classes

- Zumba: Approximately 25 participants per class
- Folkloric Dance: Approximately 10 participants per class
- Ballet 1&2: Approximately 25 participants per class
- Gymnastics: Approximately 20 participants per class
- Guitar: Approximately 6 participants per class
- Art 1&2: Approximately 10 participants per class [Both classes full]
- Piano: Approximately 8 participants per class. [Class full]
- Jiu Jitsu: Approximately 5 participants per class



CONSULADO MEXICANO MOVIL

We hosted the Mexican Consulate of Yuma for their Consulado Móvil event, where community members were able to take care of services like obtaining a Mexican passport, INE, and other official documents



CONSULADO MÓVIL
Sábado 6 de septiembre 2025 
9:00 A.M. A 02:00 P.M.

Tramita:
Pasaporte Mexicano
Matricula Consular
Credencial para Votar

Centro Cultural César Chávez
1015 N. Main Street, San Luis, AZ.



Relaciones Exteriores
Secretaría de Relaciones Exteriores



PAPEL PICADO ACTIVITY

We partnered with the Senior Center to offer a vibrant Mexican papel picado workshop, where seniors crafted colorful, traditional paper flags. These beautifully handmade decorations then transformed the hallways of our Cultural Center, adding a lively and festive touch that celebrated Mexican culture and creativity



MEXICAN NIGHT PREPARATIONS

For our Mexican Night celebration, we crafted over 50 paper mache piñatas as part of a hands-on piñata-making activity. In addition, we transformed the papel picado banners created during the Senior Center workshop into festive decorations that beautifully adorned the hallways and outdoor spaces, bringing a colorful and authentic atmosphere to the celebration and facility.





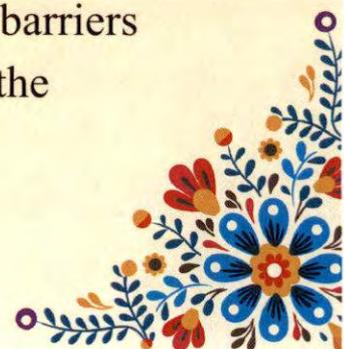
UNA NOCHE MEXICANA

We hosted a family-friendly cultural activity on the Cultural Center's lawn with activities for all ages. The Mexican Consulate of Yuma joined us with a Mexican flag decorating station, and the Girl Scouts led a painting activity. We also featured a piñata-making station, a slime station, and screenings of classic Mexican films from the public domain.



SEPTEMBER ELECTIONS

The Cultural Center hosted the City of Yuma elections, giving local residents a convenient place to cast their ballots and exercise their right to vote. We transformed our space into a welcoming, accessible polling location, helping reduce barriers and encouraging greater civic participation across the community



Municipal Pool

The dedicated team of lifeguards and swimming instructors at the San Luis Municipal Pool played a vital role in creating a safe, educational, and welcoming environment for the entire community during the summer season. Their key responsibilities included supervising swimming safety, administering first aid when necessary, enforcing pool rules, and delivering high-quality swim instruction and fitness programs.

This season, the team successfully supported and facilitated over 400 swimming class registrations for children, youth, and adults. These classes promoted essential water safety, personal development, and swimming skills across all age groups.

In addition to swim lessons, the staff also actively participated in the Swimming Fitness Program, offering guidance and support to individuals looking to improve their physical health through aquatic exercise. Their presence ensured that participants received safe, effective, and motivating workouts tailored to all fitness levels.

The pool was also open to the public, serving more than 2,000 visitors throughout the summer. Lifeguards maintained constant vigilance during recreational swimming hours, ensuring the safety and enjoyment of all guests.

Through their professionalism, friendly attitudes, and strong commitment to exceptional customer service, the team created a positive and inclusive atmosphere. Whether assisting beginners in swim classes, leading fitness participants, or helping families enjoy a safe and fun day at the pool, they consistently went above and beyond to serve the San Luis community.



Recreation Department

Men's Slow Pitch League

The Recreation Division recently hosted an exciting Men's Slow Pitch Softball tournament, featuring a strong turnout with 18 registered teams from across the community and surrounding areas. The event showed not only the passion for softball in the region but also the growing popularity of recreational sports among adult athletes.

The tournament not only served as a competitive platform but also to promote healthy activity, local unity, and the importance of organized sports programs. With strong performances, enthusiastic crowds, and smooth operations, the event was considered a resounding success — and plans are already in the works to make next year's tournament even bigger.



Girls Softball Clinic

A Girls Softball Clinic that welcomed 16 young athletes eager to improve their skills and grow their love for the game. Led by Coach Erick Reyes, the clinic provided a fun, hands-on experience that focused on fundamental development, teamwork, and confidence-building.

Held at the local softball fields, the clinic was open to girls of varying skill levels, offering personalized instruction in areas such as hitting, fielding, base running, and game awareness. Coach Erick Reyes, known for his dedication to youth sports and positive coaching style, created an environment that was both educational and inspiring for all participants.

The Recreation Division organizers expressed their excitement about the success of the clinic and are already planning more opportunities to support youth sports. Events like this continue to foster a strong foundation for the future of softball in San Luis, while empowering young athletes to stay active, set goals, and have fun.



Recreation Department

Youth Baseball Clinic

Baseball Clinic for kids ages 9 to 12, with 14 young athletes registering for a day filled with learning, practice, and fun on the field. Led by local coach Peter Urias, the clinic focused on building strong baseball fundamentals while fostering teamwork and confidence among the young players.

This age group is so important because it's where kids really start to fall in love with the game, we focused on making sure they had fun, stayed active, and learned something new they can take with them.



T-Ball League

Recreation is proud to celebrate the success of its T-Ball League, welcoming young athletes ages 3 to 6 for their first introduction to the world of baseball. With the sounds of laughter, cheering families, and the crack of plastic bats, the fields were filled with energy and excitement as these little sluggers took the field.

Designed as a beginner-friendly program, the T-ball league focuses on teaching the basics of the game—hitting off a tee, running the bases, catching, and throwing—all in a safe, fun, and supportive environment.

For many of the children, this is their very first time participating in an organized sport.

City staff and volunteer coaches work closely with the kids to ensure every player has a positive experience. The goal isn't just about learning the game, but also building teamwork, confidence, and friendships that can last a lifetime.



Recreation Department

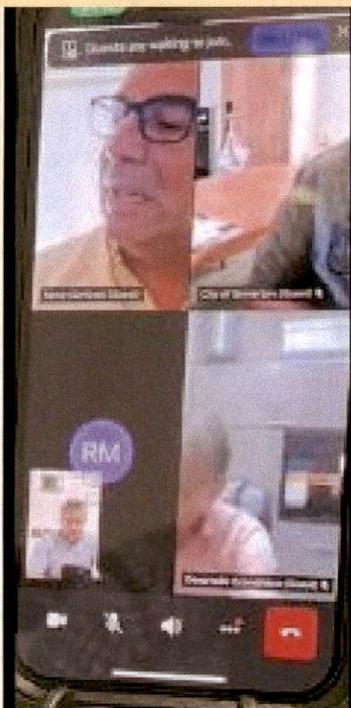
Karate Class

Karate class. This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. During this spring season kickoff, we have 26 children enrolled in this class, taught by Sensei Hector Castro.



Binational Bike Ride

City officials and event organizers came together this week to finalize preparations for the 9th Mayors' International Bike Ride, set to take place on Saturday, October 25. With just weeks to go, the planning meeting focused on ensuring a safe, smooth, and fun experience for riders of all ages and skill levels. The meeting concluded with excitement and optimism as the event moves into its final planning stages. Organizers are encouraging everyone in the community — from first-time riders to seasoned cyclists — to come out and join the ride.

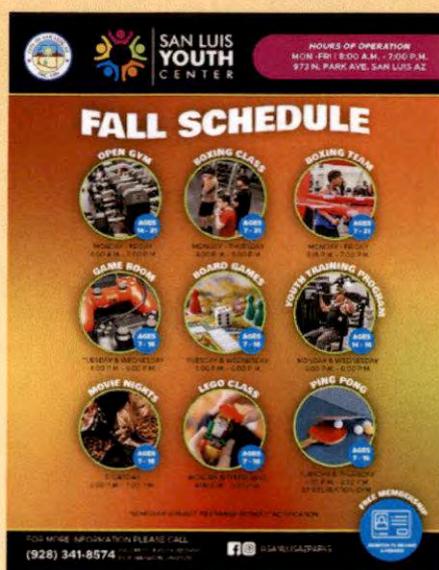


Youth Center

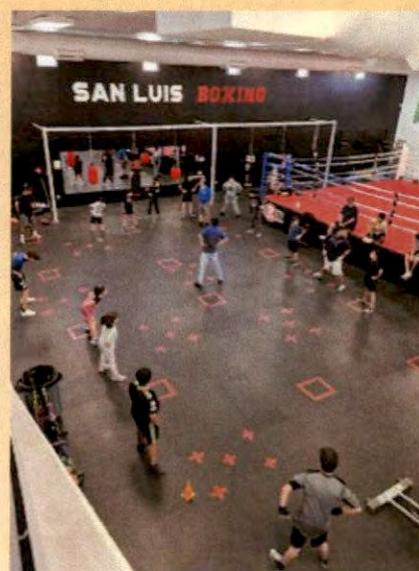
Our Youth Center has been very active the month of September.

- An approximate 90 kids showed up daily to our Youth Center.
- We had 18 new registrations for the month of September. Total SLYC members are 435.
 - o Boxing team – 35 members
 - o Open Gym – 35+ members

The Youth Center has incorporated a few new activities to cater to all youth. Our new courses include Board Games and Ping Pong. We will continue asking for feedback from our youth to incorporate in the Spring Schedule.



- Open Gym
- Boxing Class
- Boxing Team
- Game Room
- Board Games
- Youth Training Program
- Movie Nights
- Lego Classes
- Ping Pong Class



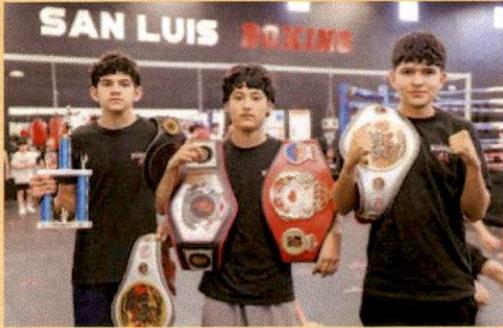
Youth Center Boxing Classes

The San Luis Boxing Team has been welcoming new members in the last couple of weeks. The boxing team members show commitment, dedication, and discipline by showing up from Monday to Friday from 5pm to 7 pm to train. We have been able to celebrate some wins from the boxing team members.

- Francisco Castro – With 2 years on the team, Francisco has already won 3 competitions: Rumble in the Desert (Phoenix, AZ), Estilo Zaragoza (San Diego, CA), and Rumble of the Valley (Brawley, CA).
- Axel Rodriguez – A dedicated member for 8 years, Axel has proudly brought home 4 wins: Battle in Bonita 5 (San Diego, CA), 5 de Mayo Boxing Showdown (Phoenix, AZ), Rumble in the Desert (Phoenix, AZ), and Walt Hoskins (Phoenix, AZ).
- Jairo Carrada – One of our newest members, Jairo has already made his mark by winning at Rumble of the Valley (Phoenix, AZ).

These wins are not only for the boxers, but also for the incredible coaches: Sgt. Prieto, Coach Serrano, and Robert Rodriguez.

Youth Center



Facility Updates

The San Luis Youth Center staff has been working on upgrading our facility and making it more welcoming for our members. Here are some of the projects that we have incorporated this month:

Completed Updates

- The facility was recently repainted, which has enhanced its overall appearance and ensured proper maintenance of the building.
- Cabinets were installed in Room 1 to provide additional storage space, reduce visible clutter, and create a more organized environment.
- A variety of new materials were purchased for our courses, including Legos, board games, and ping pong tables with paddles and balls, to expand program activities and engagement.
- New equipment was acquired for the boxing team, including groin protectors, tape, gauze, headgear, boxing punch mitts, and boxing gloves, supporting both safety and training needs.

Upcoming Improvements

- Plans are underway to replace the flooring in the lobby, offices, and classroom areas to improve durability, functionality, and overall appearance.
- We are actively collaborating with Advanced Exercise to obtain additional exercise machines for the open gym, which will enhance fitness opportunities for participants.



Senior Center

This September, the Cultural Center hosted a variety of engaging activities for seniors, beginning with a festive "Papel Picado" craft session and a lively Mexican Independence Day celebration filled with music, dance, and community spirit. Throughout the month, seniors benefited from weekly health check-ups by the San Luis Fire Department, flu vaccinations and health tips from Sunset Health, food box distributions, and valuable presentations from community partners including Washington Federal Bank, Hospice of Yuma, Public Works, Life Care Center, and Onvida Health. Maximous Gym added energy and relaxation with Zumba, yoga, and wellness information, while special guest speakers shared insights on exercise, mental health, and empowerment. The month wrapped up with a fun Independence Day party and a joyful celebration of all September birthdays, leaving seniors feeling cared for, connected, and celebrated.

SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00pm

Daily Transportation: Morning 7:00am Afternoon at 12:00pm

Assistance to seniors: With documentation, translations, filling out all sorts of applications. 6:00am-2:30pm

DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Board Games: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

Movie Day: 9:00am-11:00am

Fire Department: Thursdays 9:00am

(LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 1039

Total Attendance: 1404

Total people transported: 343

SPECIAL PROJECTS/MEETINGS/OR OTHER ACTIVITIES

September 03, 2025: Fire Drill 9:00am-9:30am

September 03, 2025: Mexican Consulate from 9:30am-10:30am

September 04, 2025: Maximous Gym Zumba Class from 9:00am-10:00am

September 09, 2025: Cultural Center Papel Picado Activity from 10:00am-11:00am

September 10, 2025: Food Bank- Distributed food boxes to seniors

September 10, 2025: Maximous Gym Zumba Class from 9:00am-10:00am

September 11, 2025: Washington Federal Bank from 9:00am-10:00am

September 15, 2025: Lorenia Villaescusa Hospice of Yuma 9:00am-10:00am

September 16, 2025: Sunset Health Flu/Vaccination from 8:00am-11:00am

September 17, 2025: Maximous Gym Yoga Class from 9:00am-10:00am

September 17, 2025: Public Works Presentation from 10:00am-10:30am

September 22, 2025: Nutrition Class Idalith Casas from 9:00am-10:00am

September 24, 2025: Maria Alvarez Life Care Center from 9:00am-10:00am

September 25, 2025: Onvida Health from 9:00am-10:00am



FIRE DRILL 09/03/2025



MEXICAN CONSULATE 09/03/2025



MAXIMUS GYM ZUMBA 09/04/2025



CULTURAL CENTER PAPEL PICADO 09/09/2025



**WASHINGTON FEDERAL BANK
09/11/2025**



**SUNSET HEALTH
FLU/VACCINATION 09/16/2025
Senior Center**



**YOGA CLASS MAXIMUS
GYM 09/17/2025**



**NUTRITION CLASS
09/22/2025**



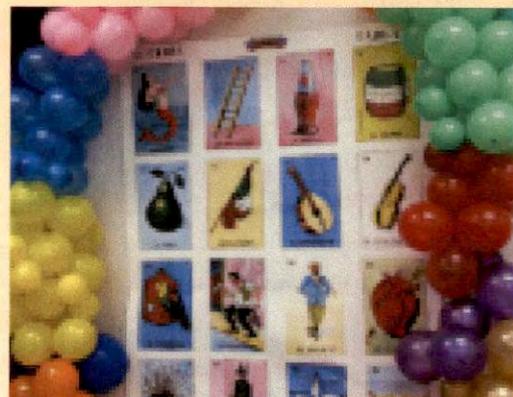
**LIFE CARE CENTER
09/24/2025**



**ONVIDA HEALTH
09/25/2025**



MEXICO INDEPENDENCE PARTY 09/26/2025



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
SEPTEMBER 2025



COMMUNITY OUTREACH/ SPECIAL EVENTS:

- None

USE OF FORCE INCIDENTS AND FINDINGS:

- There were (8) UOF reports for July that were within policy, one (1) is pending approval for August.

OPERATIONS/NOTABLE EVENTS:

- None

PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- Sgt. E. Prieto, and Officers C. Pacheco, J. Encinas & C. Gonzalez underwent training and became Certified Master Trainers for the Trikke.



- The SLPD would like to congratulate School Resource Officer C. Gonzalez, who was recognized by Southwest Junior High as Staff Member of the Month, for his outstanding dedication and positive impact on students and staff.



- Chief Reynoso, Lieutenants D. Miller, A. Guevara & E. Botello, Detectives J. Nuno & O. Ruiz & Accreditation Manager Nancy Juarez attended the 2025 ALEAP Conference. During the conference, Manager Juarez and Lieutenants Miller, Guevara & Botello became certified ALEAP Assessors for the State.



- Lieutenant A. Guevara was awarded the Academic Achievement Award for his personal achievement and earning an academic bachelor's degree in Criminal Justice Administration, Summa Cum Laude, from Columbia Southern University.



VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- One (1) Internal Investigation is pending investigation.

AWARDS AND RECOGNITIONS:

- The SLPD congratulates Sergeants E. Cardenas and E. Aldama for their selection and promotion to Police Sergeant. Judge D. Figueroa swore in Sergeants Cardenas and Aldama at the San Luis Municipal Court.



- The SLPD celebrated the National Police Women’s Day. We are proud of their service and commitment to the community, and they serve as an exemplary role model for the youth.



GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 9/5/2025.
- SLPD continues to deploy DUI and STEP details through our GOHS grant during the last quarter to expend all the funds. SLPD purchased 25 car seats using GOHS grant funds to distribute during Child Passenger Safety Week.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- Eight (8) positions remain open, and the selection process remains active. Five (5) applicants are undergoing the background process.
- Five (5) Communication Officer positions remain open, and the selection process remains active.
- An Evidence and Property Technician is currently undergoing the background process.

BUDGET SUMMARY:

- For FY25, SLPD has expended 93% of our annual budget.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
711	67	49	98	132	76	75	737
911 Call	239	235	212	192	198	239	2,271
Abandoned Vehicle	48	77	77	111	112	70	611
Accident	88	64	44	35	64	61	567
Alarm Residential	6	7	6	4	11	8	58
Animal at Large	90	77	52	52	71	73	655
Animal Related	46	55	60	40	53	50	420
AOD-Assist Other Department	45	43	44	31	38	40	371
Arrest on Warrant	27	21	16	26	26	21	196
Assault	6	7		1	4	4	30
Attempt to Locate	6	6	8	19	18	8	100
Court Order Violation	8	4	6	4	1	3	39
Criminal Damage	14	8	12	8	11	14	107
Deceased Animal	6	5	6	12	8	12	84
Disabled Vehicle	17	21	20	16	36	22	194
Disturbance	37	38	27	37	32	29	307
Field Interview	175	125	125	210	131	93	1,175
Noise Disturbance	23	22	20	12	31	13	201

Other	34	31	27	39	34	62	351
Parking Violation	96	112	178	119	172	120	1,051
Private Tow	6	20	17	24	18	38	190
Public Assist PD	44	19	31	52	41	31	324
Traffic Incident	35	25	21	13	36	27	275
Traffic Stop	601	607	526	756	713	474	5,216
Welfare Check	37	31	21	18	31	38	260
10-40 Courtesy		1					2
Alarm Commercial	18	5	28	11	12	18	153
Animal Bite-Dog			3				6
Animal Bite-Other				1		4	6
Burglary	2	4	6		3	5	35
Child Molestation							3
City Code	2			1	2	2	8
Civil Matter	25	38	27	49	51	33	321
Civil Standby					1		6
Court Assist	6	7	10	11	7	1	55
Custodial Interference	3	6	1	4	4	2	31
Cybertips				1		2	11
Driving under the Influence	5	5	9	10	8	6	63
Drug Offense	14	14	9	2	7	10	86
Flag Down	32	46	28	35	48	48	354
Foot Patrol	7	8	13	2	6	6	62
Found Person	4	2		1	2	1	17
Found Property	5	3	7	5	1	4	36
Fraud	5	8	6	4	8	6	48
Harassment	9	10	12	5	6	9	95
Identity Theft	5	7	8	4	5	5	56
Incorrigible Juvenile	3	1	1		7	3	26
Indecent Exposure	2	3		1	2	3	15
Information Received	17	9	4	3	6	5	53
Littering	5	1	1	3	5	2	24
Located Missing Person	3	2	3	3	1		16
Loitering						1	4
Lost Property	5	6	11	11	7	3	59
Missing Person-Overdue	1	5	2	5	4	4	38
New Call	5	8	7	4	8	9	52
Notification	4	1	4	2	4	2	19
Open Door/Window				1			3
Prowler	41	34	27	26	32	35	299
Reckless Driver			1	3			7
Recovered Stolen Vehicle	6	17	15	31	24	22	145
Repair Order	15	22	20	29	22	18	211
Repossession				1			8
Runaway Juvenile	1	4		3	2	6	25

Sexual Offense	1	4		3	2	6	25
Shoplifting	4	8	5	13	12	17	75
Shots Fired	2	1	5	1	1	1	19
Stationary 28	1						5
Stolen Property	3	1		1	3	6	23
Stolen Vehicle	6	3	5	4	5	4	43
Suspicious Activity	14	17	17	15	17	9	121
Suspicious Subject	7	23	14	7	9	13	120
Suspicious Vehicle	4	4	11	7	6	6	53
Tagged Vehicle			2	5	2	1	14
TEST PD		5	5	9	10	1	39
Theft	20	11	7	6	8	9	100
Threats	8	12	7	4	11	7	66
Traffic Control	34	19	8	11	62	44	309
Trespass	3	4	8	1	4	6	44
Truancy							1
Walk In PD	11	17	7	6	14	19	101
911 Unknown						1	2
Animal Cruelty	2	3	2			1	12
Arson	1					1	3
Child Abuse	4	3		1	2	2	19
Citizen Complaint	2	5	3	8	6	2	30
Man Down	4	1	1	2	3	3	17
Overdose		1					2
Suicidal Subject	3	4		2	3		16
AOA-Assit Other Agency					1		2
Deceased Person	1			1	2	2	7
Fictitious Plate Traffic	2		2	3	1	2	11
Liquor Offense	1		2	2	2		11
Validation SLPD							1
Counterfeit Bill	2						2
Medication Disposal	1						1
Mental Case	5	2	4	3		4	18
Public Assist FD		1					1
Child Neglect			1	1	1		3
False Reporting			1				1
Open Container			1				1
SL CADtoCAD			1				1
Stalking				1			1
Grand Total	2,196	2,131	2,036	2,349	2,446	2,061	19,543

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	APR	May	JUNE	JUL	AUG	SEPT	TOTAL
Disturbance	1	1		1	1	1	16
Abandoned Vehicle	8	10	6	8	10	5	58
Accident	26	16	10	6	24	18	171
Accident / Traffic Collision	11	2		2	4		31
Arrest on Warrant	23	10	10	22	15	7	133
Assault	1	4	1	3	2	1	19
Assist Other Department							2
Burglary	1				1		8
Child Molestation							3
Court Order Violation	3	1	3	2	1	4	19
Criminal Damage	5	3	7	5	4	5	52
Disorderly Conduct	2	4	1		2	3	18
Domestic Disturbance	5	9	2	5	7	4	48
Drug Offenses	7	11	7	2	6	2	59
DUI	5	9	16	8	8	8	69
Fraud	4		2		1		9
Information Report	8	6	7	10	8		48
Located Missing Person							2
Missing Person	1		2	2	1		9
Motor Veh Collision	7	4	5	1	1		28
Motor Veh Collision-Injury	1				1		5
Recovered/Stolen Vehicle				2			5
Sexual Offense							4
Shoplifting	4	8	5	11	10	10	61
Taking Identity of Another	2	2				1	8
Theft	14	5	5	1	6	6	66
Theft of Vehicle	6	2	4	2	2	1	26
Traffic Offense	1	1	1	2	1		22
Trespass		2	1		1	1	11
Criminal Traffic Offenses	7	11	15	11	5	4	67
Liquor Offenses	2		3	3	2		16
Littering		1	1			1	4
Overdose							1
Property-Lost							2
Arson						1	2
Assault-Aggravated			3	1	2		8
Burglary-Residence	1	3	7	1	1		17
Court Order Process							2
Criminal Nuisance							1
Custodial Interference		1					2
Minor in Possession of Tobacco	1						5
Ordinance Violation	3	1		1	1		7
Parking Violation	1	1	1		1	3	12
Animal Related					1		3

AOA				1	1	1	6
Bite Case			1				3
Burglary-Business		3				1	8
Child Abuse	1	2				1	8
Compliance Check							1
Cybertips				1		1	6
False Reporting							1
Found Person							1
Furnish Tobacco to Minor							1
Indecent Exposure	1				1		3
Miscoduct w/Weapons	1	1					4
Motor Veh Collision-Injury H/R	1						2
Motor Veh Collision-Non Injury	6	3	4	1	3	1	23
Motor Veh Collision-PP H/R		1	2		1		5
Suicide-Attempt							1
Threatening or Intimidating			1				2
Traffic Citation	1		3			2	11
Traffic Incident	1	1			1	1	5
Burglary-Vehicle	1					3	5
Civil Matter							1
Counterfeit Bill	2						2
Dog at Large	1	1	2				6
DV-Assault	1				2		3
Endangerment	1						1
Motor Veh Collision-Private Prop	1	1					2
Property-Found	1	2	2	1			8
Sexual Assault					1		3
Sexual Exploitation Children		1					2
DV-Disorderly Conduct	1	2		3		2	8
Motor Veh Collision-No Inj-DUI		2	1				3
Extortion			1				1
Possess Burglary Tools			1				1
Felony Flight				1		1	2
Reckless Driving				2	1		3
Death-Unknown					2		2
DV-Criminal Driving					1		1
Motor Veh Collision-Injury-DUI							1
Drug Free Zone Offense						3	3
Juvenile-Incorrigible					1		1
Grand Total	182	148	143	122	145	103	1309

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL
-----------	-----	-----	-----	-----	------	------	-----	------	-------

Field Interview	87	119	175	125	125	210	131	93	1175
Traffic Stop	479	542	601	607	526	756	713	474	5216
Grand Total	566	661	776	732	651	966	844	567	6391

Tickets - Breakout Type

TYPE OF TICKET	MAR	APR	MAY	JUN	JUL	AUG	SEPT	TOTAL
Civil Traffic	184	189	217	111	207	231	133	1599
Criminal Citation	29	13	24	20	21	22	26	184
Parking	53	61	64	78	40	40	19	421
Written Warning	181	262	158	193	292	251	200	1733
Animal Control/Warning Citation	8	6	4	2	4		4	44
	1		1			2		6
City Code	1	4	3	6	8	6	3	41
Criminal Traffic	6	7	17	18	15	9	14	105
Repair Order	17	13	16	26	48	36	26	202
Grand Total	480	555	504	454	635	597	425	4335

Accidents

ACCIDENT TYPE	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL
Accident - Injuries	5	3	2				1		11
Hit and Run - Injuries			1	1			1		3
Hit and Run - No Injuries	3	8	9	5	7	2	3	2	43
Hit and Run - PP - No Injuries		4	1	1	2	1	2		14
Pedestrian - Injuries	1				1		2		5
Private Property - No Injuries					1				1
Rear-end Collision			1			1			2
Vehicle - Fatality								1	1
Vehicle - Injuries		3	9	2	1		4	1	23
Vehicle - No Injuries	29	33	37	29	19	9	23	5	218
Grand Total	38	51	60	38	31	13	36	9	321

ACCIDENTS	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	0	0	1	1
Alcohol-related Crashes	0	1	2	4	4	0	0	1	13
Speed-related Crashes	0	0	1	0	0	0	1	0	2
Grand Total	0	1	3	4	4	0	1	2	16

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	13
N MAIN ST @ E CESAR CHAVEZ BLVD	13
E URTUZUASTEGUI ST @ N MAIN ST	7
N 6TH AVE @ E CESAR CHAVEZ BLVD	6
N MAIN ST @ E COUNTY 22ND ST	6

E CESAR CHAVEZ BLVD @ N 8TH AVE	6
E CESAR CHAVEZ BLVD @ N SAN LUIS PLAZA DR	4
N 4TH AVE @ E COUNTY 22ND ST	4
N 6TH AVE @ E URTUZUASTEGUI ST	3
N ARCHIBALD ST @ E URTUZUASTEGUI ST	3

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

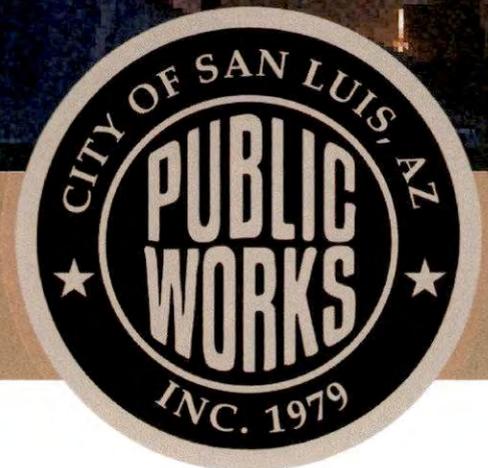
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	891
Admin Calls	2,367
Walk-Ins	74
PD Calls	2,062
FD Calls	456

PUBLIC WORKS DEPARTMENT

September 2025

MONTHLY REPORT



PUBLIC WORKS ADMIN

Water Division



- **Well Site 7 (formerly WS5) New Well and Filtration System**
 - Substantially completed.
 - ADEQ Permit has been obtained.
 - Permanent MCC (Electrical Equipment) installed.
 - Ribbon cutting event to be held on October 8th, 2025.
- **Well Site 5 (formerly WS6) Updates**
 - Staff is planning installation of new filter vessels during the winter months.
 - Staff is planning the chlorination system transition from tablets to liquid during the winter months.
- **Cesar Chavez Blvd. Water Main Improvements- Partnered with Engineering**
 - Completed.
 - Working through ADEQ final approval.
- **ADWR Assured Water Supply Designation Update**
 - Contract has been awarded to CORE Engineering, estimated completion is June 2026.
- **Well Site 6 (formerly WS7) Booster Pumps and Electrical Upgrades**
 - Design contract for a conceptual design report (30% Design) has been awarded to Kimley-Horn. To be completed by November 2025.
- **Water Operations building expansion**
 - Thompson Design Architects is finalizing the design.
 - PW plans to advertise for bids as soon as design is ready.



Wastewater Division

- **West Wastewater Treatment Plan Expansion**
 - Design and Pre-Construction Services- 100% completion.
 - PCL Construction is working on early on procurement GMP proposal.
 - City is working with WIFA to secure a Federal funding source (loan). This is scheduled to be presented to City Council for approval on November 12th, 2025.
- **East Wastewater Treatment Plant Improvements**
 - Substantially completed.
- **Sewer Manhole Repairs and Replacements**
 - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr.
- **Lift Station 3A Perimeter Fencing**
 - PW/WW is working on obtaining quotes for this project.

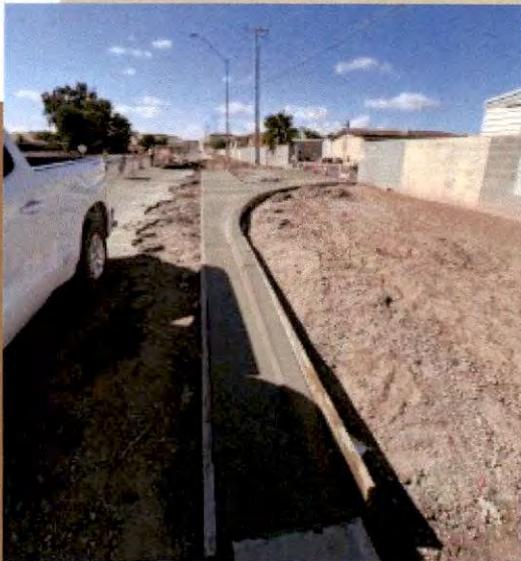


PUBLIC WORKS ADMIN

Highway Users Division

- **Co. 22nd & 4th Ave. Intersection Improvements**
 - Council has approved repaving of 4th Ave.
 - Public Works has completed improvements to sidewalks, drainage, and ADA ramps.
- **Co. 22nd & Sidewinder Traffic Signal Installation**
 - Public Works will be requesting Mayor and Council approval of APS electrical connection on 10/22/25.
- **B Street & Main Street Traffic Signal and Roadway Improvements**
 - Design complete.
 - Public Works is soliciting quotes for traffic signal equipment.

*Traffic Signal will match Cesar Chavez Blvd "renaissance" design
* Long lead items estimate arrival is 3/1/26
- **Annual Pavement Preservation**
 - Public Works is evaluating City roadways.
 - Slurry application will begin in mid November.



WATER DIVISION

Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 718 4th Ave.
- 735 4th Ave.
- 216 Cuautemoc St.
- 580 San Luis Plaza Dr.
- 879 Co. 22nd St. Building E
- 246 Villa St.
- 834 Mesa St.
- 240 Ramona St.
- 1029 Guerrero Ave.
- 450 E St.
- 879 Co. 22nd St. Building N
- 261 Bienestar Ln.
- 1930 C Blvd.
- 1378 La Madera St.

Cut asphalt/concrete/
installed monuments:

Cesar Chavez Blvd & 4th Ave.

Our Water Division received a total of **183** AZ Blue Stake Tickets.



To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations.

Fire hydrant repair/replace:

- **437 Adobe St.**
- **1091 Deconcini Ave.**
- **1605 Arizona St.**
- **831 Teresitas Ave.**

For water treatment, we maintained daily distribution samples and monitoring to ensure quality of our water.

MISCELLANEOUS PROJECTS

- Replaced non-registering commercial water meters.
- Los Mezquites 2- infrastructure warranty inspection:
 - cast iron covers/ water meter boxes.
 - valve pipe raiser cleaning/ functional fire hydrants.
 - functional angle stops.
- New birthing center 250 S Oak Ave.
 - Bac- T sampling.



Aug 8, 2025 11:19:21 AM
32.4949° 74.71° -14.77840753W
United States

WASTEWATER DIVISION

MISCELLANEOUS PROJECTS

- **WW Treatment Plant**
 - New VDP for blower #5
 - Routine maintenance and cleaning.
 - Influent pipe 4 fixed temporary.
 - Electric box fixed.
- **Lift Stations:**
 - Los Olivos LS- Inspected generator to ensure functionality.
 - SLHS LS- Drainage lines were painted
 - LS #300- Vapex Odor Control: Daily Inspection
 - East Mesa LS- Generator suffered damage. Pending repair.
 - Rio Seco LS- Drainage lines were painted.
- **CCTV Inspections:**
 - 1768 E Kennedy Ln.
 - 3882 E Santana Sophia St.



The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 749 N Sharon Dr.
- 1626 E San Luis Ln.



Our Wastewater Division received a total of **256** AZ Blue Stake Tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needed.

Parks interior paint project:



Fire Dep. Access Control Project



- Abbey's Paint was awarded job.
- We completed the project \$2,200 below the approved budget
- Assisted removing baseboards.

- Project consisted of three phases
- Parts were ordered from ADI.
- Wiring & strike installation by Jay's Electric
- Proxy reader installation & programming by IT.

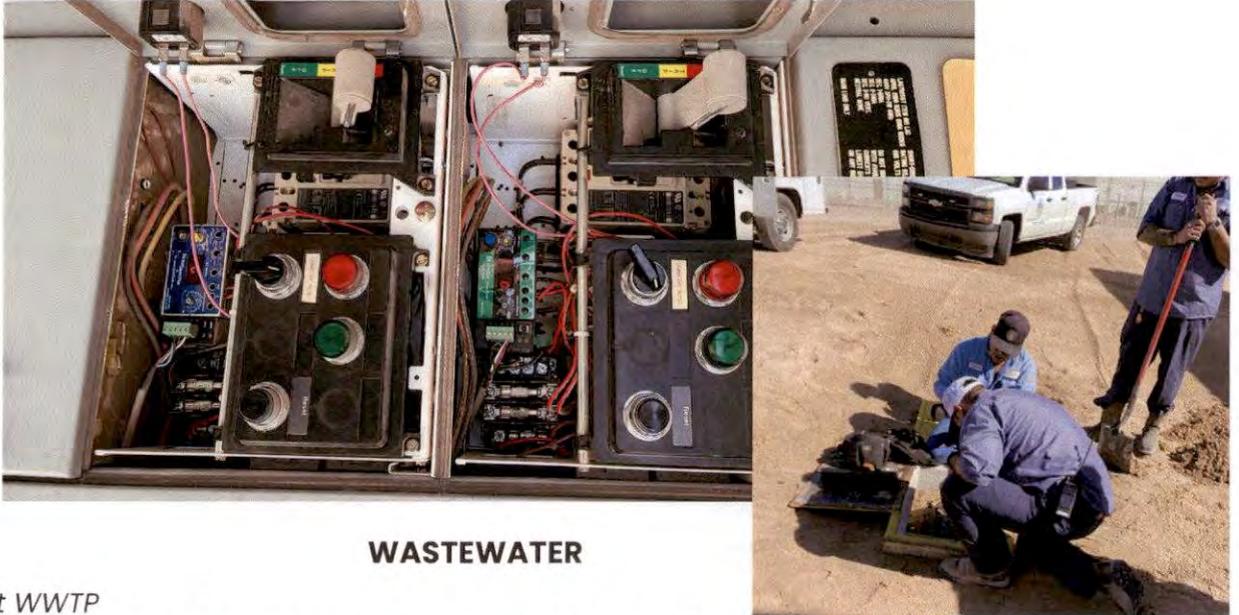


Installation of new AC Unit at the Fire Department

BUILDING MAINTENANCE

- Pest control services on a monthly basis
 - Light bulbs and ballasts we replaced
 - Use of sweeper to clean city building parking lots.
 - daily cleaning and disinfecting offices.
-

ELECTRICAL DIVISION



WASTEWATER

West WWTP

- Troubleshooted Auma sludge valve from basin 1 & 2.
- Assisted troubleshooting purge valve from basin #4.
- Electrical inventory from WWTP
- Troubleshooted AC unit from control room.
- Assisted ISCA Co. removed and replaced VFD from blower #5.

East WWTP

- Repaired wires that feed power to chlorine room electrical panel.
- Troubleshooted soft starter from digester #3 & mixed 1B.
- Removed soft starter from digester #1 & installed it to digester #3.
- Bluestake from existing electrical conduits at East side of building.
- Removed electrical motor from blower #3 & installed it on blower #2 position.

East Mesa LS

- Assisted DVPS Co. troubleshoot automatic transfer switch and generator.

WATER

Well Site #1

- Continued electrical demolition from building area and reroute electrical power from WS #3.

Well Site #5

- Troubleshooted effluent valva from MTU System.
- Connected welding machine wires at electrical panel.

Well Site #6

- Removed control monitor device.
- Troubleshooted sludge pumps & reclaim pump's meter.

Well Site #7

- Installed a control monitor device,
- Assisted D&H Electric at control room troubleshoot reclaim pumps.
- Changed boosters sequence at MCC area.

HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- *Removed excessive dirt/trash from street shoulders*
 1. Cesar Chavez Blvd.
 2. San Luis Lane
 3. 24th Ave.
- *Painted city walls grey along 4th, 5th, and 6th Ave. and on Union St.*
- *Installed a fence extension East of PW yard, for Solid Waste operations*
- *Removed excessive sand from various areas throughout city,*
- *Covered potholes, trimmed trees, litter pick on ROW*
- *Started 2025 Community CleanUp*

Miscellaneous Projects:

- *San Luis Clean Up Project*

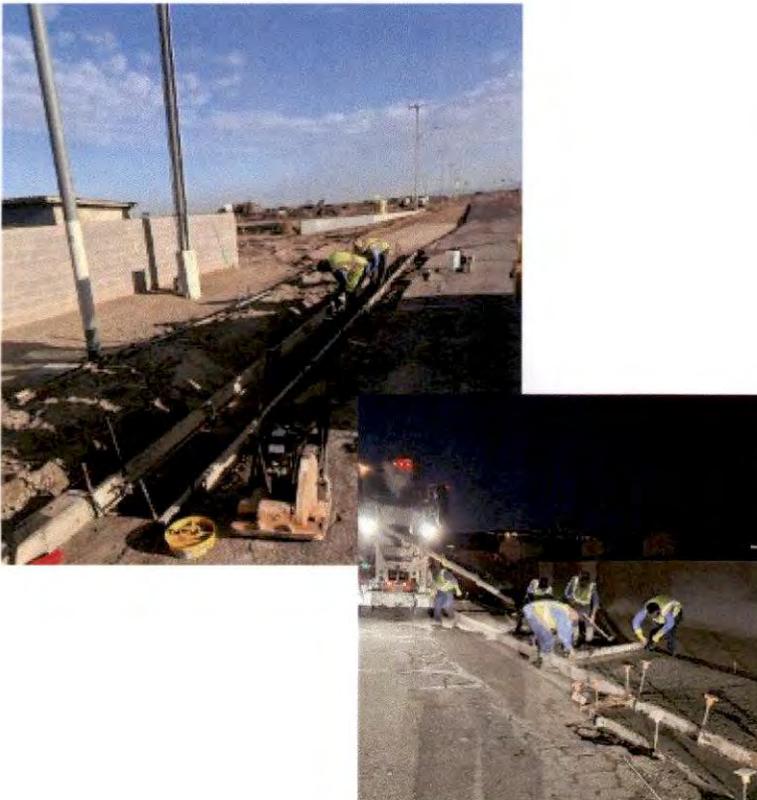
Service Orders:

- *Handled on a daily bases.*
- *Assisted animal control with **2** dead animals.*

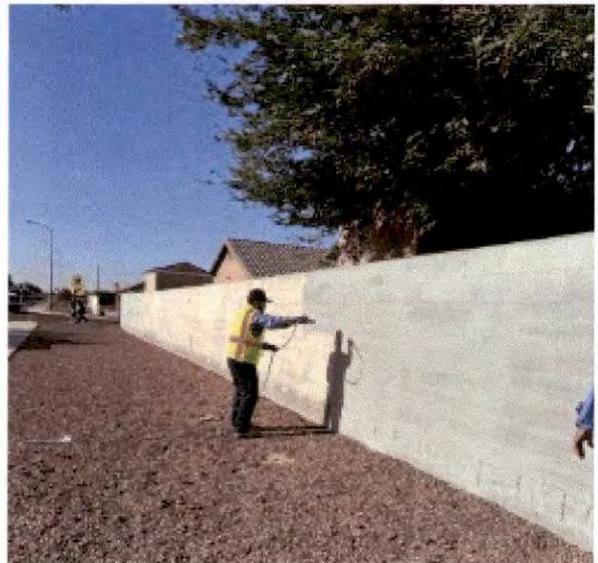
Street Signs

- *Replaced damaged street signs along Main St.*

4th Ave. and Rio Seco



Painted city walls grey along 4th, 5th, and 6th Ave. and on Union St.





SOLID WASTE

Our SW Crew collected a total of **893.63** tons of residential and commercial solid waste for month of September.

Service orders are handled on a daily bases.

All Solid Waste trucks are serviced and washed on Wednesdays.



Solid Waste Routes

- Monday & Thursday
- Tuesday and Friday



Started 2025 Community CleanUp September 29th, 2025.

FLEET SERVICES

Fleet Services attended a total of **23** service calls.

103 vehicles were serviced for the month of September.



5 vehicles are waiting on parts.

Sweeper Route - September 2025

Week of
9/22-9/26

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					
Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		
6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	
Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	
Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
9/2-9/5

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt
Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					
6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				
Ave F. (West of Ave. F)						
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					
Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
9/8-9/12

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)						
Quintero Ave.	Torres St.	Ajaimé St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.

Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of
9/15-9/19

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuauhtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
9/22-9/26

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

García Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	6th Ave.	

García Ln. - 10th Ave. (North of U St)

García Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)

Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

SEPTEMBER 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – SEPTEMBER 2025	
Injuries	6
Exposures	0
Auto Damages	0
Windshield Damages	2
Property Damages	0
Notice of Claims	0
Cyber Security Claims	0
TOTAL	8

Claims - Sept 2025



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claims
- Cyber Security Claims

SEPTEMBER 2025 TRAINING - ONLINE	
Department	Topic
All City Personnel	Workplace Injury Prevention
All City Personnel	Driving Hazard Recognition

NEW HIRE SAFETY ORIENTATION	
Date	New Hires
September 9, 2025	1 full-time, New Employees
September 17, 2025	3 full-time, New Employees

SAFETY INSPECTION/WALKTHROUGHS – SEPTEMBER 2025

Date	Location
September 10	City of San Luis Well Stations
September 11	Water Division/Auction Review & Safety Walkthrough
	Annual Auction Review & Safety Walkthroughs
September 11	Highway Users
September 11	Parks Yard
September 11	Public Works Yard
September 11	Wastewater Est & West
September 18	Fire Station #1
September 18	Police Station #1
September 22	Cultural Center
September 22	Parks Grounds & Parks Administration
September 22	Recreation
September 22	Senior Center
September 22	Youth Center

IN-PERSON SAFETY TALKS – SEPTEMBER 2025

Department	Topic
Parks Grounds	Cell Phone Use Safety
Facilities	Cell Phone Use Safety
Wastewater	Cell Phone Use Safety
Fleet	Cell Phone Use Safety
Hwy Users	Cell Phone Use Safety
Water	Cell Phone Use Safety
Solid Waste	Cell Phone Use Safety

ONLINE (EMAIL) SAFETY TALKS – SEPTEMBER 2025

Department	Topic
All City Personnel	Cell Phone Use Safety

SEPTEMBER 2025 TRAINING – IN PERSON

Department	Topic
Risk Management	OSHA Online Permit Required Confined Space Training
Risk Management	AIHA Arizona Health & Safety Summit /Phoenix, AZ
Wastewater Division	Gas Monitor Training

SEPTEMBER 2025 – INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
September 10, 2025	Highway Users-Laceration of the Left Finger
September 23, 2025	Risk Management-Impact Blunt Force
September 23, 2025	Police Department-Impact Blunt Force
September 23, 2025	Police Department-Trauma Impact
September 24, 2025	Police Department-Impact Blunt Force
September 29, 2025	Facilities Department-Impact Blunt Force

SEPTEMBER 2025 – PROPERTY DAMAGE INVESTIGATIONS

Date	Department
September 23, 2025	Police Department-Auto Damage

MAJOR PROJECTS

SAFETY & RISK MANAGEMENT

- **Senior Center Un-Announced Fire Drill**
 - On September 3rd, 2025, Risk Management, in coordination with the Fire Department, conducted an unannounced fire drill at the city of San Luis Senior Center. During the exercise, Senior Center staff displayed a clear understanding of their roles and the updated evacuation gathering point. All attendees were safely guided to the designated areas, where staff completed a welfare checklist to ensure everyone had been evacuated. Once all individuals were accounted for, the Fire department gave the all-clear and authorized the safe return to the facility.

- **Police Department Fire Drill.**
 - On September 30, 2025, a preplanned fire drill was conducted at the City of San Luis Police Department. The exercise involved Risk Management, the Fire Department, and the Facilities Department. Upon completion of the drill, the participating teams convened to review the notification process and discuss key observations. As part of the debriefing, it was agreed that a follow-up drill would be

conducted on an unannounced basis to further assess staff readiness and alertness.

- **AGSA Web-Meeting**
 - The meeting included an ADOSH presentation outlining the emphasis program they will be implementing, which will focus on the following topics: combustible dust, falls, amputations, hexavalent chromium, and respirable silica. It was noted during the discussion that this program will soon have a significant impact and, in some areas, is already in effect. The meeting also addressed trenching and excavation safety, with particular attention given to two recent fatalities and one near-fatal incident in Arizona.

- **AIHA 2025 Arizona Health & Safety Summit.**
 - On September 26, 2025, the Safety Officer had the privilege of attending the 2025 Arizona Health & Safety Summit held in Phoenix. The event featured numerous safety product vendors as well as subject matter experts who presented a wide range of safety topics. Th Safety Officer attended the following sessions: ASBESTOS, CHEMICAL MANAGEMENT, OSHA'S GUIDANCE ON ELECTRICAL SAFETY, and EXPOSURE DECISION ANALYSES.

- **Safety Concern Review**
 - A resident reported broken or damaged park amenities that posed potential safety risks to children. Risk Management evaluated the site and issued safety recommendations to mitigate hazards and prevent injuries to park visitors.

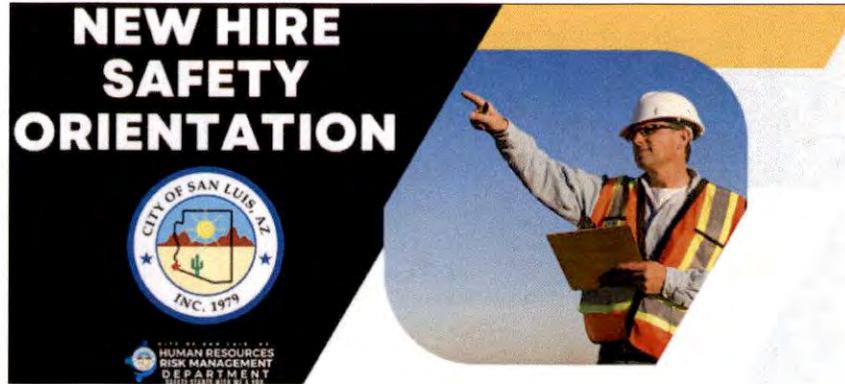
- **Risk Assessment: Border City Request**
 - In response to a request from a city resident and member of the Border City Fire Department to park a donated fire engine at the City Fleet Shop, Risk Management conducted a risk evaluation. Based on potential liability and exposure to the City, the request was not recommended for approval.

- **Heat Safety Risk Assessment**
 - Risk Management conducted a heat exposure assessment and provided the department with preventative recommendations to reduce the risk of heat-related incidents.

- **Training Coordination – Forklift & Backhoe Certifications**
 - Risk Management is currently coordinating backhoe and forklift training for Public Works personnel. This training is essential to ensure safe operation of heavy equipment, reduce the risk of workplace accidents, and maintain compliance with safety regulations.

- **Fleet Lift Replacement Assessment**
 - The Fleet Division while coordinating the replacement of two vehicle lifts, with installation to be completed by an external contractor. The contractor requested use of the City's forklift for the installation process. Risk Management reviewed the request and recommended that the contractor provides their own equipment, as outlined in the contract, to ensure compliance with safety protocols and limit city liability.
- **Fire Alarm System Settings**
 - Recent building inspections identified instances where fire alarms were silenced without appropriate notification or reactivation, creating a significant safety risk. In response, Risk Management has developed a notification protocol for departmental implementation to help mitigate potential hazards and ensure the safety of both staff and residents.
- **Safety Inspections and Annual Inventory Review**
 - Risk Management, in collaboration with Facilities and Administration, is actively conducting safety inspection walkthroughs and annual inventory reviews. As part of this process, inspection reports are being developed to document findings and provide safety correction recommendations. These efforts are critical for identifying potential hazards and ensuring compliance with safety regulations. Regular reviews play a key role in promoting a safe work environment, minimizing liability, and supporting efficient resource management across city facilities.

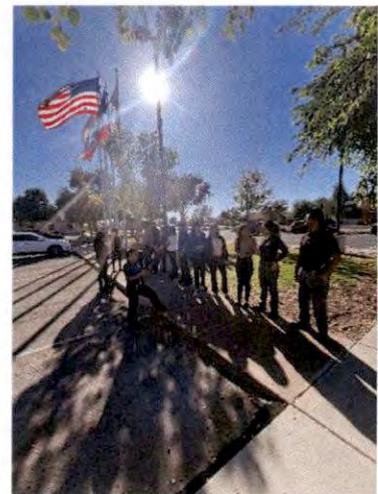
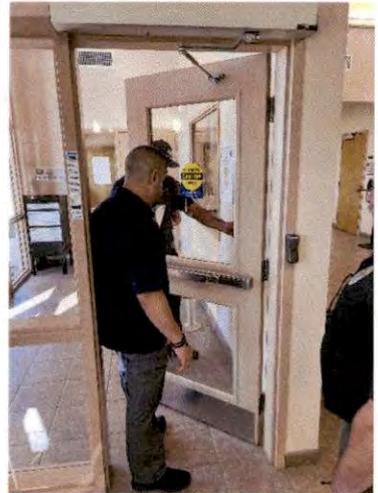
SEPTEMBER NEW HIRE SAFETY ORIENTATIONS



SENIOR CENTER UN-ANNOUNCED FIRE DRILL



POLICE DEPARTMENT FIRE DRILL



AUGUST SAFETY TALK – CELL PHONE USE SAFETY

6 CELLPHONE SAFETY TIPS

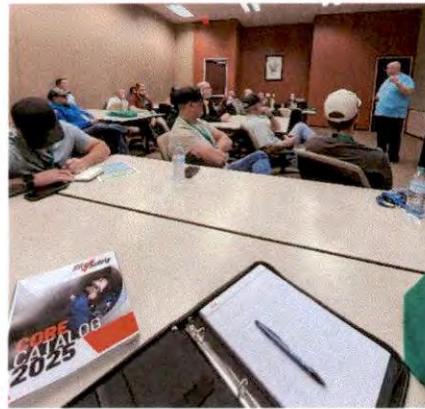
CITY OF SAN LUIS OBISPO
HUMAN RESOURCES
RISK MANAGEMENT
DEPARTMENT
SAFETY STARTS WITH ME & YOU

- 1 FOCUS ON TASKS**
 - Avoid phone use during tasks that need full attention, as distractions increase the risk of accidents or injuries, especially around machinery, tools, or while driving.
- 2 ACCIDENT RISK**
 - Distractions increase the probability of mistakes that may cause accidents, injuries, or fatalities.
- 3 NO PHONE ZONE**
 - Using a phone while operating machinery is strictly prohibited, as even brief distractions can cause serious accidents.
- 4 SAFETY PROTOCOLS**
 - Always adhere to safety protocols, remain fully attentive while operating machinery or vehicles and comply with all applicable laws.
- 5 EYES ON PATH**
 - Using a phone while walking can lead to slips, trips, or falls. Stay aware of your surroundings and watch for hazards such as wet floors, obstacles, or uneven surfaces.
- 6 NOISE CONTROL**
 - In noisy areas, make sure earphones don't impede you from hearing alarms or emergency warnings.

AUGUST SAFETY TALK – CELL PHONE USE SAFETY



2025 ARIZONA HEALTH & SAFETY SUMMIT



GAS MONITOR TRAINING



ANNUAL AUCTION AND SAFETY WALKTHROUGHS





San Luis Municipal Court

September 2025 Monthly Update

Events:

- Judge Figueroa swore in 2 San Luis Police Department Sergeants
- Judge Figueroa attended the City Management Training Graduation

Court Security Count:

- 1,525 patrons visited the courthouse
- 38 law enforcement checked in
- 8 events where contraband was located
- Averaging 73 patrons a day for the month of September

Meetings:

- SLMC management attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- SLMC management met with City Finance concerning the FY26 Budget Book
- SLMC management attended the Criminal Justice Coordination bi-monthly meeting
- Judge Figueroa attended the quarterly Arizona Rules of Evidence Committee meeting

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 9/1/2025

To Date : 9/30/2025

Agency Name	Sub Total:				
Agency Name : Agency Not Assigned	\$26292.49	(\$14804.90)	\$7.66	\$11495.25	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE	\$98.62	\$965.02	\$1.92	\$1065.56	
Agency Name : CITY OF SAN LUIS FINANCE DEPT	\$15341.37	\$4335.18	\$203.42	\$19879.97	
Agency Name : SPECIAL REVENUE COURT FUND	\$8105.91	\$2675.73	\$854.00	\$11635.64	
Agency Name : STATE OF ARIZONA TREASURER					
Grand Total:	\$70395.31	(\$691.75)	\$1383.50	\$71087.06	

Updates:

- None

Trainings:

- Judge Figueroa attended the Limited Jurisdiction Conference in Prescott, AZ
- SLMC staff received training on Protective Orders, including AZ Point and AJACS